



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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1st May 2025

Notice is hereby given that the Annual General Meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 8th May at 6pm, at which the under mentioned business will be transacted.

There will be a Minutes Silence before the start of the meeting to commemorate VE DAY.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk

AGENDA

1. Election of Chair of Council (Mayor) and signing of the Acceptance of Office.
2. Election of Vice Chair of Council (Deputy Mayor) and signing of the Acceptance of Office.
3. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
4. Receipt of any Declarations of Members Interest under the Localism Act 2011.
5. Declaration of eligibility to use the General Power of Competence, as per the Localism Act 2011.
6. Review and consideration to accept the Councillors' Attendance at Meetings Register 2024/25.
7. Consideration to adopt the Standing Orders, Financial Regulations and Financial Controls, and Code of Conduct as reviewed and recommended by the Finance and Policy Committee.
8. Review of the Council's Statutory Committees and Sub-Committees structure, to include review of the Terms of Reference (TORs) and the ratification of membership (with regards to the following Statutory Committees and Sub-Committees:
 - a) Community & Planning Committee
 - b) Estates & Operations Committee
 - c) Finance & Policy Committee
 - d) Personnel Sub Committee
 - e) Strategic Planning Sub Committee
9. To confirm the continued payment of all regular direct debits in respect of services and contract agreements, as recommended by the Finance & Policy committee
10. To fill/confirm vacancies on the following outside bodies:-
 - a) North Hykeham Playing Fields and Memorial Trust
 - b) North Hykeham Twinning Association