



'Committed to Improving the Quality of Life in North Hykeham'

## North Hykeham Town Council

Town Clerk: Mrs M Parker  
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ  
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7<sup>th</sup> March 2025

Notice is hereby given that a meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 13<sup>th</sup> March 2025 at 7pm, at which the under mentioned business will be transacted.

***Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

Yours faithfully

*M Parker*

Mrs M Parker  
Town Clerk

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### AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declarations of Members Interest under the Localism Act 2011.
3. Notes of the Town Council Meeting held on 9<sup>th</sup> January 2025 be approved as the Minutes.
4. Co-option of a new town councillor to fill the Moor Ward vacancy.
5. Chair's Announcements.
6. County and District Councillors' reports.
7. Correspondence and Clerk's Items.
8. Receive reports and updates from committees and working groups, with consideration to accept resolutions from approved minutes of committee meetings.
9. Schedule of payments and bank reconciliations, for consideration to approve
10. Consider transfer of bus shelter assets to Lincolnshire County Council under their Lincolnshire Bus Service Improvement Plan (BSIP)
11. Receive the interim Internal Audit Report 2024-25, with recommendations as reviewed by the Finance & Policy Committee
12. Receive the draft Community Emergency Plan, for consideration to adopt and submit to Lincolnshire Resilience Forum
13. Consider the recommendation from the Finance & Policy committee to open a Public Sector Deposit Fund (PSDF) with CCLA, as part of the Town Council's Investment Strategy
14. Consideration to adopt the amended Community Grants Policy, as recommended by the Finance & Policy (F&P) Committee
15. Consider the draft GDPR Policy, GDPR Data Protection Impact Assessment, and the GDPR – Remote working Policy as prepared by the F&P committee for adoption

16. Consideration to adopt the draft Statement of Internal Controls, as prepared by the F&P Committee
17. **To resolve whether the Council will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda item:**
18. Consideration of fees for entertainers at the 2025 Summer Sunday events