



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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24th December 2025

Notice is hereby given that a meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 8th January 2026 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Presentations by David Steels, NKDC's Assistant Director of Environment and Public Protection on:
 - NKDC's new kerbside food waste collections
 - Trauma/bleed kits – for consideration to hold such items in locked defibrillator casings owned by the Town Council
3. Receipt of any Declarations of Members Interest under the Localism Act 2011.
4. Minutes of the Town Council meeting held on 13th November 2025 to be approved.
5. Co-option of a new Town Councillor to the vacant seat in Moor Ward.
6. Chair's Announcements.
7. County and District Councillors' reports.
8. Correspondence and Clerk's Items.
9. Receive reports and updates from committees and working groups and consider accepting resolutions from approved minutes of committee meetings.
10. Schedule of payments and bank reconciliations, for consideration to approve
11. To receive the Interim Internal Audit for 2025/2026
12. To appoint Councillor Sylvester to the C&P and E&O committees, and Councillor Lovejoy to the C&P committee
13. To respond to questions which have arisen from the submission of a planning application to develop the Community Hub
14. To consider the implications for North Hykeham after the recent announcements to reductions to the local Neighbourhood Policing Team and any further action to be taken by the Town Council
15. Consider proposals for dates for Town Council Events 2026 (Summer Sundays Jul, Aug, Sept, Xmas Fayre Nov), along with a proposal for a new event for May 2026, as proposed by the C&P committee

16. Consideration to adopt the following polices and documentation, as reviewed by the Finance and Policy committee:
 - Social Media Policy
 - Cemetery Policy
17. Finalisation of the town council's Precept demand for the financial year 2026-2027
18. **To resolve whether the Council will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda item:**
19. Receive report and updates from the Personnel sub-committee