



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
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3rd September 2026

Notice is hereby given that a meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 10th September 2026 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declarations of Members Interest under the Localism Act 2011.
3. Minutes of the Town Council meeting held on 30th July 2026 to be approved.
4. Co-option to fill a vacant town councillor seat on Moor Ward
5. Chair's Announcements.
6. County and District Councillors' reports.
7. Correspondence and Clerk's Items.
8. Receive reports and updates from committees and working groups and consider accepting resolutions from approved minutes of committee meetings.
9. Schedule of payments and bank reconciliations to 31st August 2026, for consideration to approve
10. To receive confirmation of the Council's attainment of Cyber Essentials (Basic) certification
11. To receive the concluded External Audit and AGAR for the financial year 2025-2026
12. Consider adopting the amended Maternity Leave policy, as recommended by the F&P Committee
13. Receipt of the approved planning application for the development of the Community Hub and consideration of the next steps.
14. To review the Town Council's engagement with the town of Denzlingen with regards to Twinning
15. To appoint Cllr Brian Samways to the Finance and Policy Committee
16. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda items:**
17. To approve the amended quotation for a new 36-month contract for the council's utilities
18. To consider quotes for subscription to a digital vehicle inspection App for the council's fleet

19. To approve a 5-yr servicing agreement for the photovoltaic system at the Civic Offices
20. Consider a recommendation from F&P committee that all committees (excluding Personnel) be restricted to a membership of 9 councillors
21. Consider a recommendation from F&P committee to form a new Community Engagement Group to engage with the wider community outside of formal council meeting settings, and that C&P committee membership be returned to councillor-only membership