



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

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7th November 2025

Notice is hereby given that a meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 13th November 2025 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Recognition and thanks to Reverend Peter Collins for his Service to the North Hykeham Community
3. Receipt of any Declarations of Members Interest under the Localism Act 2011.
4. Notes of the Town Council meeting held on 11th September 2025 be approved as the Minutes of that meeting.
5. Co-option of a new Town Councillor to the vacant seat in Witham Ward.
6. Chair's Announcements.
7. County and District Councillors' reports.
8. Correspondence and Clerk's Items.
9. Receive reports and updates from committees and working groups and consider accepting resolutions from approved minutes of committee meetings.
10. Schedule of payments and bank reconciliations, for consideration to approve
11. To approve the appointment of Cllr Stewart to the Community and Planning Committee
12. Consideration to adopt the following three policies, as recommended by the F&P committee: Community Engagement, Non-Councillor Members, and Tree and Hedgerow Management
13. Consider the E&O committee's recommendation to replace the Skatepark at Witham Fields and the associated next steps, which include costs for a feasibility study and site analysis
14. Participation in the Armed Forces Covenant trial roll-out for town and parish councils
15. Consideration of the council's meeting schedule for the municipal year 2026/2027
16. Vacancies on outside organisations: 2 x vacancies on North Hykeham Twinning Association
17. Precept planning for the financial year 2026-27, including the draft proposals from the F&P committee
18. Signing of the S104 agreement in relation to drainage support for Grinter Close, North Hykeham
19. Consideration to request the Hykeham Team Ministry return all monies (approx.. £3840) from the North Hykeham Mayor's Children's Emergency Fund to the town council for the council's future management

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20. **To resolve whether the Council will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda items:**
21. Review of the town council's Hiring Agreement cancellation terms in reference to a late-notice cancellation of a booking for use of the Village Green.
22. Councillor Training and Development
23. Receive report and updates from the Personnel sub-committee