



'Committed to Improving the Quality of Life in North Hykeham'

## North Hykeham Town Council

Town Clerk: Mrs M Parker

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4<sup>th</sup> September 2025

Notice is hereby given that a meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 11<sup>th</sup> September 2025 at 7pm, at which the under mentioned business will be transacted.

***Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

Yours faithfully

***M Parker***

Mrs M Parker

Town Clerk

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### AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declarations of Members Interest under the Localism Act 2011.
3. Notes of the Town Council meeting held on 10<sup>th</sup> July 2025 be approved as the Minutes of that meeting.
4. Co-option of new Town Councillors to the vacant seats in Witham Ward and Memorial Ward.
5. Chair's Announcements.
6. County and District Councillors' reports.
7. Correspondence and Clerk's Items.
8. Receive reports and updates from committees and working groups and consider accepting resolutions from approved minutes of committee meetings.
9. Schedule of payments and bank reconciliations, for consideration to approve
10. Receive the concluded AGAR for 2024-25 from the External Auditor
11. Consideration to amend the council's Standing Order (no.4) to remove the Chair of F&P as automatically appointed Chair of the Personnel sub-committee
12. To appoint Cllr Wray to the Personnel sub-committee - recommended by the Personnel sub-committee
13. To receive and consider costs to make a full planning application in respect of the Community Hub, Valerian Place, North Hykeham
14. Consideration to adopt the following policies and documentation, as prepared and/or reviewed by the Finance and Policy committee: Civility and Respect Pledge, Records Retention (GDPR) Policy, Safeguarding Policy, Cemetery Policy and the new ICT Replacement Policy
15. Consideration of an application for a 2-day pop-up Christmas Market to be held on the Village Green 22-23 November 2025 (hire of space from Fri 21st to Mon 24th Nov)
16. To resolve whether the Council will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda item:
17. Receive report and updates from the Personnel sub-committee