



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
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8th May 2026

Notice is hereby given that a meeting of the Town Council is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 14th May 2026 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declarations of Members Interest under the Localism Act 2011.
3. Minutes of the Town Council meeting held on 12th March 2026 to be approved.
4. Chair's Items.
5. County and District Councillors' reports.
6. Correspondence and Clerk's Items.
7. Receive reports and updates from committees and working groups and consider accepting resolutions from approved minutes of committee meetings.
8. Schedule of payments to 30th April 2026 and bank reconciliations for March and April 2026, for approval
9. Receive the financial Year End Internal Audit Report 2025-26, with comments from the Finance & Policy Committee
10. Finalisation of the Annual Governance and Accountability Report (AGAR) 2025/26, for submission to the External Auditor, in consideration of recommendations from the F&P Committee
11. To appoint Mrs Emma Williams as the council's new Assistant Clerk
12. Consideration the recommendations by the F&P Committee on the following policies: Health and Safety Policy, Councillors' Training Policy, Complaints Policy, Capability Policy, Disciplinary Policy, and Allotments Policy
13. Request to consider a recommendation from the C&P committee to enter a 3-yr agreement for Festive Lighting on the Village Green and the Forum
14. Consider a change to the published date for the Annual Town (Parish) Meeting to the 18th of March 2027
15. Consideration of the CDS report on the land at Mill Lane Cemetery