



Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

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17th April 2026

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 19th February 2026 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting.
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Minutes of the F&P Committee meeting held on 19th February 2006 to be approved
4. Chair's Items
5. Correspondence and Clerk's items
6. Financial Matters:
 - approval of the Schedule of Payments 1-31st March 2026,
 - review of Ear Marked Reserves and CIL monies
7. To receive the end of year Internal Audit report for the financial year 2025-26
8. Preparation of the council's Annual Governance Accounting Return (AGAR) for the financial year 2025-26
9. Review of the following items, in preparation of the council's AGM (14th May 2026): Standing Orders, Financial Regulations, Code of Conduct, Council's Direct Debits and regular payments register
10. Consider a request from C&P to approve finances from General Reserves for the first year of a 3-year plan for Christmas Lighting on the Village Green and the Forum
11. Request from the E&O committee for consideration to purchase a new or second-hand electric van to replace the leased Renault Kangoo
12. Consider a request from Manor Farm FC to change pitch fees payment frequency to monthly invoicing
13. Review of the following documents and policies: Health and Safety Policy, Councillors' Training Policy, Complaints Policy
14. Consider reviewed policies from other committees: Capability Policy, Disciplinary Policy, Allotments Policy
15. Development of the committee's 5-year plan – standing item
16. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda item:**

17. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee