



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

Tel: (01522) 681537

Email: townclerk@northhykehamtowncouncil.gov.uk



20th August 2026

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 20th August 2026 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Minutes of the Finance & Policy Committee meeting held on 18th June 2026 to be approved
4. Chair's Items
5. Correspondence and Clerk's items
6. Financial Matters:
 - approval of schedule of payments 1-31 July 2026
 - review of Earmarked Reserves (EMRs), including CIL monies
7. Review of the following policies: Fixed Assets, GDPR Policy, Maternity Leave, Paternity Leave, Records Retention (GDPR), Safeguarding, Shared Parental Leave
8. To review the committee membership structure for all committees
9. Consideration of the fee for Taylor's Fair to use the Village Green 6th – 12th October 2026
10. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda item:**
11. To consider a quotation for the renewal of the council's gas and electricity contracts across all assets
12. Consideration of a refund with regards to an interment of ashes in 2024
13. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee