



Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

Tel: (01522) 681537

Email: townclerk@northhykeham-tc.gov.uk

12th June 2026

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 18th June 2026 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk to the Council

AGENDA

1. Election of the Vice-Chair of the Finance & Policy Committee for 2026-2027
2. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting
3. Receipt of any Declaration of Members' Interests under the Localism Act 2011
4. Notes of the Finance & Policy Committee meeting held on 23rd April 2026 to be approved as Minutes
5. Chair's Items
6. Correspondence and Clerk's items
7. Financial Matters:
 - approval of schedule of payments 1-31 May 2026
 - review of budgets v actual spends
8. Review of the ICT EMR to consider the replacement of council laptops and in consideration of request from E&O committee to upgrade the CCTV systems at the Civic Offices and the Hub
9. Consideration of a request from E&O committee to purchase and install new play equipment which requires monies from either General Reserves or the Playground maintenance EMR
10. To consider a booking request from Hykeham Tigers for the use of Witham Fields pitches Sept26-Apr27
11. To consider next steps with regards to non-payment of pitch fees by Manor Farm FC (2025/26 season)
12. Generation of a new Data Protection Complaints Procedure considering the Data (Use & Access) Act 2025
13. Review of the following policies: Risk Management Policy, GDPR - Privacy Statement
14. Development of the town council's Medium Term Financial Strategy and Financial Plan, incorporate a 3–5-year rolling budget plan
15. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda item:**
16. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee