



*Committed to Improving the Quality of Life in North Hykeham'*

# North Hykeham Town Council

Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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11<sup>th</sup> December 2025

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 18<sup>th</sup> December 2025 at 7pm, at which the under mentioned business will be transacted.

***Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

Yours faithfully

**M Parker**

Mrs M Parker

Town Clerk to the Council

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## AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting.
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Minutes of the F&P Committee meeting held on 16<sup>th</sup> October 2025 to be approved
4. Chair's Items
5. Correspondence and Clerk's items
6. Financial Matters:
  - approval of the Schedule of Payments 1-30 November 2025;
  - review of budgets v actual and EMRs
  - review of the banking mandates
7. To receive the council's 2025-2026 Interim Internal Audit Report
8. Consideration of quotes for new utility contracts to run to 2028
9. Consideration of the estimated costs to upgrade the council's ICT antivirus scheme as the current N-Able system has reached End of Life.
10. To set the allotment rental fees for January to December 2027
11. To consider the council's hire price list for April 2026
12. Consideration of a new Social Media Policy, as recommended by the Community & Planning committee
13. Review of the Cemetery Policy, as recommended by the Estates and Operations Committee
14. Precept Planning for the financial year 2026-27
15. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda items:**
16. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee