



Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker

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10th October 2025

Notice is hereby given that a meeting of the Finance & Policy Committee to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 16th October 2025 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk in advance of the meeting.
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011
3. Notes of the Finance & Policy Committee meeting held on 21st August 2025 to be approved as Minutes
4. Chair's Items
5. Correspondence and Clerk's items
6. Financial Matters:
 - approval of the Schedule of Payments 1-30 September 2025;
 - review of budgets v actual and EMRs
 - review of the banking mandates
7. Review of the following policies and documents
 - Exclusive Rights of Burial
 - Non-Councillor Members
 - Community Engagement policy (from C&P)
 - Tree and Hedgerow Management (from E&O)
8. Development of the following policies:
 - Sexual Harassment
 - Carers' Leave
9. Consideration of the first draft of the council's Precept Planning for the financial year 2026-27, to include the F&P committee's 5-year plan and draft precept plans from the E&O and C&P committees
10. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential agenda items:**
11. Personnel Matters: to receive updates and consider ratification of recommendations from the Personnel Sub Committee