

'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council Town Clerk: Mrs M Parker

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ Tel: (01522) 681537 Email: <u>townclerk@northhykeham-tc.gov.uk</u>

6th February 2025

Notice is hereby given that a meeting of the Estates & Operations Committee is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 13th February 2025 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker Town Clerk

AGENDA

- 1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
- 2. Receipt of any Declaration of Members' interests under the Localism Act 2011.
- 3. Notes of the Committee Meeting held on 5th December 2024 to be approved as the Minutes of that meeting.
- 4. Chair's Items.
- 5. Correspondence and Clerk's items.
- 6. Review of the E&O committee's latest Income and Expenditure
- 7. To approve the payment of a 10% deposit for the new mower equipment to Chandlers, from the E&O committee's budget for Vehicle Costs (4201-300).
- 8. Receive the latest Services Team Report
- 9. To consider the bus shelters condition and maintenance report from the Services Team Manager
- 10. Review of the Cemetery Policy and consideration of the future service provisions/use of the North Hykeham Cemetery
- 11. Consideration to arrange site observational visits around the council's assets for Town Councillors Cllr Roe
- 12. To receive updates and consider any recommendations from the St Aiden's project working group Cllr Blanchard
- 13. To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential item:
- 14. To receive updates from the Play Equipment working group and consider quotations for new play equipment to replace the trampoline at Witham Fields Cllr Blanchard