



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
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4th December 2025

Notice is hereby given that a meeting of the Estates & Operations Committee is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 11th December 2025 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker

Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declaration of Members' interests under the Localism Act 2011.
3. Notes of the Estates and Operations Committee Meeting held on 9th October 2025 to be approved as the Minutes of that meeting.
4. Chair's Items.
5. Correspondence and Clerk's items.
6. Review of the E&O committee's latest Income and Expenditure
7. Receive the Services Team Report
8. To ratify the purchase of a Verti Quake to improve the football pitches on Witham Fields.
9. To consider the drainage problem in the compound and subsequent necessary investigations.
10. To receive prices and specifications for a leased electric van replacement required in time for October 2026.
11. To receive the quotes for replacement CCTV system.
12. Precept Planning, to include the committee's 5-year plan
13. Consider the relocation of bins that are difficult to get to particularly in inclement weather.
14. To confirm members of the Skatepark working group for the development of a new skatepark at Witham Fields.
15. Review of the rental agreement for Field 40 (land off Memorial Hall grounds)
16. To consider what steps to take regarding the light that is not working on Hykeham green.
17. To consider a residents request to install a plaque on a bench in Witham Fields.
18. To receive the updated Cemetery Policy to include the Exclusive Right Of Burial and subsequent changes with a view to adoption.

19. To consider decommissioning certain areas of the Community Hub to alleviate the potential of Legionella.
20. To consider what can be done regarding the car park at Fen Lane reaching full capacity on occasion.
21. Consider the public and dog safety in the car park by closing the Civic Offices pedestrian gate.
22. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential item:**
23. To receive an initial concept design for the Skatepark.
24. To consider what course to take regarding the resident's complaint about the tree damaging the fence.