



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
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3rd October 2025

Notice is hereby given that a meeting of the Estates & Operations Committee is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 9th October 2025 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk to the Council

AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declaration of Members' interests under the Localism Act 2011.
3. Notes of the Estates and Operations Committee Meeting held on 14th August 2025 to be approved as the Minutes of that meeting.
4. Chair's Items.
5. Correspondence and Clerk's items.
6. Review of the E&O committee's latest Income and Expenditure
7. Receive the Services Team Report
8. Receive a report from the public meeting held 3rd September 2025 regarding Mill Lane cemetery and consideration of any further development of the Cemetery.
9. To consider issues surrounding control of cold-water temperatures in certain areas of the Community Hub – report from Services Team Manager
10. To consider whether to retain or remove a town council asset which is no longer used for its original purpose (unused brick bus shelter on Malton Road)
11. Receive a report from the Services Team Manager on mechanical options for clearing windfall from the Old Orchard and consideration of recommendations
12. Consider the type of replacement vehicle required in October 2026.
13. To consider next steps for the development of a new skatepark at Witham Fields
14. Review of the rental agreement for Field 40 (land off Memorial Hall grounds)
15. To consider how to respond to Sports England regarding the Community Hub.

16. Development of a Tree and Hedgerow Management Policy, including consideration of the requirement for its financial support via a new Earmarked Reserve and the need for additional digital infrastructure.
17. To consider the drainage problem in the compound at Fen Lane and subsequent necessary investigations.
18. Precept Planning, to include the committee's 5-year plan
19. To consider setting a fixed period of time when the Village Green is available for open space hire
20. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential item:**