



'Committed to Improving the Quality of Life in North Hykeham'

## North Hykeham Town Council

Town Clerk: Mrs M Parker  
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8<sup>th</sup> August 2025

Notice is hereby given that a meeting of the Estates & Operations Committee is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 14<sup>th</sup> August 2025 at 7pm, at which the under mentioned business will be transacted.

***Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

Yours faithfully

**M Parker**

Mrs M Parker  
Town Clerk to the Council

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### AGENDA

1. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
2. Receipt of any Declaration of Members' interests under the Localism Act 2011.
3. Notes of the Committee Meeting held on 12<sup>th</sup> June 2025 to be approved as the Minutes of that meeting.
4. Chair's Items.
5. Correspondence and Clerk's items.
6. Consideration of dates and times for a meeting with residents regarding Mill Lane Cemetery.
7. Review of the E&O committee's latest Income and Expenditure
8. Receive the Services Team Report
9. Consider an application for a memorial bench to be sited on Witham Fields.
10. Consider whether to extend the lease on the small electric van (due to expire Oct 2025) for one final year (as per contract) or whether to source a new lease vehicle in the current financial year.
11. To consider whether to retain or remove a town council asset which is no longer used for its original purpose (unused brick bus shelter on Malton Road), and in consideration of a suggestion for community use from the Community and Planning Committee.
12. Receive and consider a recommendation from the Playground Working Group to replace items of play equipment in various locations around the town
13. To plan for the suitable disposal of the old tables and executive chairs from the Civic Office Chambers, at the request of the Finance and Policy committee
14. To consider the draft reviewed Cemetery Policy, as presented by the Cemetery Policy Review Working Group
15. To ratify the appointment of The CDS Group to support future operations at Mill Lane Cemetery
16. To consider next steps for the development of a new skatepark at Witham Fields, including confirmation as to the membership and remit of the Skatepark Working Group

17. To consider a request to erect specialist fencing to protect land at a property sited directly off Glebe Park from repeated intrusions of footballs.
18. To consider a request from Taylor's Fairs to host a funfair on the Village Green for 1 week from 6<sup>th</sup> October (trading 9 – 12<sup>th</sup> October 2025)
19. Review and develop the committee's 5-year plan, including consideration of a request from the Community and Planning Committee for a replacement scheme for the Hykeham in Bloom planters
20. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential item:**
21. To receive a report and consider recommendations from CDS regarding the operating capacity at the Mill Lane Cemetery