



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
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6th June 2025

Notice is hereby given that a meeting of the Estates & Operations Committee is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 12th June 2025 at 7pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk to the Council

AGENDA

1. Election of the Chair and Vice-chair for the Estates and Operations Committee 2025-2026
2. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
3. Receipt of any Declaration of Members' interests under the Localism Act 2011.
4. Notes of the Committee Meeting held on 17th April 2025 to be approved as the Minutes of that meeting.
5. Chair's Items.
6. Correspondence and Clerk's items.
7. Review of the E&O committee's latest Income and Expenditure
8. Receive the Services Team Report
9. Consideration of replacing a bench at Grange Park with regard to the STM's suggestion.
10. Consideration of allowing an air monitoring devise to be installed within North Hykeham.
11. Review the spraying arrangements for Allotment holders' consideration for the Service Team to carry out spraying at the Allotments.
12. Consideration as to whether to extend the lease on the small electric van (due to expire Oct 2025) or whether to source a new lease vehicle.
13. To note Community and Planning discussion regarding the bus shelter at the Forum.
14. Review the future of Fen Lane Skatepark, in consideration of the latest Rospa Inspection report, to include a media/communication strategy.
15. To receive updates from the Cemetery Review Working Group on the review of the Cemetery Policy and consideration of the future service provisions/use of the North Hykeham Cemetery.
16. Consideration of outsourcing open/closing of the changing facilities hire to existing security company.
17. To respond to enquiry regarding placing signs for dog walkers to keep dogs on a lead on Town Council assets.

18. Consideration to adopt the Playground Risk Management Policy as recommended by the Service Team Manager.
19. Development of the committee's 5-year plan – standing item
20. To note the boiler at the Community Hub has been replaced
21. To consider whether locks should be placed on the allotment gates for security
22. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential item:**
23. Receive a report from the playground working group to consider the replacement of equipment in various locations during the current financial year.
24. To receive the Fraser Consulting Report as commissioned by the Council.