



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs M Parker
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
Tel: (01522) 681537
Email: townclerk@northhykehamtowncouncil.gov.uk



5th August 2026

Notice is hereby given that a meeting of the Estates & Operations Committee is to be held in the Council Chambers, Civic Offices Fen Lane on Thursday 13th August 2026 at 7 pm, at which the under mentioned business will be transacted.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7 pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

M Parker

Mrs M Parker
Town Clerk to the Council

AGENDA

1. Election of Chair and Vice-Chair for the Estates & Operations Committee 2026-2027.
2. Apologies for absence and acceptance of reasons given to the Clerk prior to the meeting.
3. Receipt of any Declaration of Members' interests under the Localism Act 2011.
4. Minutes of the Estates & Operations Committee Meeting held on 11th June 2026 to be approved.
5. Chair's Items.
6. Correspondence and Clerk's items.
7. Review of the E&O committee's latest Income and Expenditure report to 4 August 2026.
8. Receive the Services Team Manager's Report.
9. To receive the survey results and consider future options regarding community raised planting beds and other structures at Sharp Walk allotments.
10. Review of the public car park provision at Witham Fields, in consideration of complaints regarding lack of parking.
11. To receive and consider the recommendations from RoSPA regarding the undesignated structure at Witham Fields currently used as cycle 'track' – Services Team Manager.
12. Management of football pitches at Witham Fields.
13. Development of the E&O committee's 5-yr plan.
14. **To consider whether the Committee will move into Closed Session in accordance with the Public Bodies (Admission to Meetings) Act 1960 for the following confidential items:**
15. Review the lease of Field 40 and consider future legal support required.
16. Consider quotations to procure an Inspection App to manage Playgrounds, allotments and cemetery.
17. Receive an application for a memorial bench to be installed on Witham Fields and consider the capacity on town council owned land for future memorial bench applications.
18. Review of operational management of Mill Lane Cemetery and the Cemetery policy.