



'Committed to Improving the Quality of Life in North Hykeham'

## North Hykeham Town Council

Town Clerk: Mrs T Broughton MILCM  
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15 May 2017

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Council Chamber, Civic Offices, Fen Lane, North Hykeham on Wednesday 24th May 2017 at 7.00pm.

Yours faithfully

Mrs T Broughton  
Clerk to the Council

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### AGENDA

1. Election of Chairman
2. Acceptance of Apologies for absence
3. Declaration of Members' Interests in any Item
4. Election of Vice Chairman
5. Approval of Open Spaces & Recreation Committee Minutes dated 23<sup>rd</sup> March 2017(see attached)
6. Any comments and questions on updated Groundstaff Priority List(to follow) – Services Supervisor to attend
7. Allocation of areas for inspection by Members and any Members Reports
8. Correspondence & Clerks Items
  - a) Complaint regarding condition of Allotment Plot
9. Review of parking arrangement at Cemetery following completion of trial period – South Hykeham Primary School
10. Vehicle Leasing Update
11. Fencing around Chapel Fields and area at St Aiden's Park
12. Provision of Compound/Wash Station at Civic Offices
13. Building Maintenance Sub Committee Update
14. Items for inclusion on next agenda & date of compilation of next agenda

Office Opening Hours : Monday to Thursday 09.30-15.30  
Fridays 09.30-15.00