

**MINUTES OF THE MEETING OF THE COMMUNITY COMMITTEE  
HELD IN THE MEETING ROOM, CIVIC OFFICES ON  
TUESDAY 10 JULY 2018 AT 19:00PM**

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**Present:**

Councillors: FW Lee (Chairman); N Dillon (Vice Chairman); Mrs J Phillips; B Jackling;  
D Hargreaves; M Rodgers;

**In Attendance:** Clerk to the Committee: Mrs D Locker

**1. ACCEPTANCE OF APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillors: S. Barker-Milan; P. Johnson; M Reynolds.

**Proposed by Cllr Mrs Phillips, seconded by Cllr Jackling**  
**AGREED** To accept apologies for absence received and the reasons given.  
**Unanimous**

**2. RECEIPT OF ANY DECLARATION OF MEMBERS' INTERESTS UNDER THE LOCALISM ACT 2011**

Councillor Hargreaves declared an interest in respect of agenda item: 9 – Events Update and item 6 – Grant Applications (reference Acts application for a grant).

**3. APPROVAL OF COMMUNITY COMMITTEE MINUTES DATED 6 JUNE 2018**

**AGREED** **Proposed by Cllr Lee seconded by Cllr Mrs Phillips**  
That the minutes dated 6 June 2018 be approved as a true record.  
**Unanimous by those present at the last meeting**

**AGREED** **Proposed by Cllr Lee seconded by Cllr Mrs Phillips**  
That agenda items 9 and 10 be moved and considered as the next items on the agenda  
**Unanimous**

**9. EVENTS – UPDATE**

Committee considered a report, provided by Cllr Reynolds, advising that estimates suggest there were approximately 1000 attendees at the June Summer Sunday music event. Feedback received was that it was also a very successful day, all around. The Clerk advised Committee that the Business Sub-Committee agreed to charge stallholders a £10 pitch fee when they do not sell foods and sell only a limited range of drinks e.g. such as tea and coffee; this decision will be reviewed after 6 months.

Cllr Lee requested feedback about whether or not arrangements had already been put in place to hold a nativity event, in the Town, this year. Cllr Hargreaves advised that 5 schools were involved in the nativity and lantern event, last year, and feedback indicated that the event had been particularly popular with those that attended. During discussion it was acknowledged that this type of event brings the community together and the council may wish to consider supporting this as an internal event, this year. It was suggested that the local primary schools are likely to want to be involved in a nativity event, this year, and would recommend hiring some staging. Councillors considered the Committee budget and financial commitment already agreed for delivery of forthcoming events.

**AGREED**

**Proposed by Cllr Lee seconded by Cllr Mrs Phillips**

The council consider holding an internal nativity event on the Village Green on 13 December, 2018 subject to the necessary

budget being available. The Clerk to refer a request to the Finance & Policy Committee for release of additional funding of approx. £3000, to cover costs associated with delivering an internal nativity event.

**For - 5      Against - 1**

#### **10. COMMUNITY LIAISON**

Committee were advised that a lot of work had already taken place in pulling together information about community organisations and local groups

**Proposed by Cllr Dillon, seconded by Cllr Mrs Phillips**

**AGREED**

To arrange and invite local organisations and groups to a Networking event at the Hykeham Community Hub, on Saturday 13 October 2018, from 14.00.

**Unanimous**

#### **4. CORRESPONDENCE, CLERK ITEMS AND ACTIONS UPDATE**

##### **a) Speed Indicator Update**

The Clerk confirmed that Finance & Policy Committee had considered but declined the request made by Community Committee on 6 June 2018, for approximately £3000 to be transferred from reserves to purchase a speed indicator device. Finance & Policy Committee requested that Community Committee give consideration to precept for such a purchase, in next year's budget. 0

**Proposed by Cllr Dillon, seconded by Cllr Phillips**

**AGREED**

Committee precept to purchase a Speed Indicator Device, for next year. **Unanimous**

##### **b) Request for erection of bin at Station Road – Update**

No update. Defer to a future meeting.

#### **At 19.50 Councillor Hargreaves left the Meeting Room**

##### **c) Request for erection of bin at Moor Lane**

Committee discussed this request and of the need for further information, before in a position to reach agreement. Item deferred to a future meeting.

##### **d) Request for erection of bin at Belton Park Drive**

Councillors requested further clarity about proposed location and for suitability for siting of a post and bin. Deferred to a future meeting.

#### **5. COMMITTEE INCOME & EXPENDITURE REVIEW**

The Clerk advised that Finance & Policy Committee had considered and had agreed at their meeting on 9/7/18 (item 7 refers), the request, made by Community Committee (06/06/18) to release and transfer reserves to complete essential works, including replacement of old/defective columns, as identified in the conditions survey report.

#### **6. GRANT APPLICATIONS**

##### **i) Hykeham Art Group – requesting £100**

**Proposed by Cllr Dillon, seconded by Cllr Jackling**

**AGREED**

To provide a grant to the sum of £100 to help towards the cost of room hire.

**Unanimous**

- ii) Acts requesting £2,800  
**Proposed by Cllr Dillon, seconded by Cllr Jackling**  
**AGREED** To provide a grant for the sum of £250 as a contribution towards the Energize summer school holiday scheme.  
**Unanimous**
- iii) Hykeham Town Football Club – requesting £550  
**Proposed by Cllr Dillon, seconded by Cllr Lee**  
**AGREED** Defer this request for consideration at a future meeting date, following receipt of additional information as requested from the applicant.  
**Unanimous**
- iv) Singing For Fun and Friendship  
**Proposed by Cllr Dillon, seconded by Cllr Jackling**  
**AGREED** To award a grant of £750 using monies transferred from reserves, as agreed by Finance & Policy Committee 9/7/18, for the sole purpose of meeting the original grant request of £1000, to cover room hire.  
**Unanimous**

**At 20.15 Councillor Jackling left the Meeting Room**

**7. HYKEHAM IN BLOOM UPDATE**

An update report, prepared by Cllr Reynolds, was circulated in respect of the Town's entry for East Midlands In Bloom, with judging having been completed on 5 July 2018.

The Clerk advised that the Business Sub-committee had considered a report in respect of sponsorship fees for the council planters and was seeking feedback, from Community Committee in respect of two unsponsored planters and whether or not they were worth maintaining. This item was deferred to the next meeting.

**8. HUB OPENING - UPDATE**

The Clerk confirmed that arrangements were in place for the opening, with approximately 45 to 50 attendees expected. No further update.

**11. HYKEHAM STATION AND SUNDAY TRAIN SERVICE**

A written report was circulated, setting out some historical background, summary of the Nottingham to Lincoln train service and data about train stops at North Hykeham, broken down for Monday – Friday, Saturday and Sunday. The report also outlined that there had been a significant increase in the number of passengers using the North Hykeham station – from 49,972 for the year ending 31/03/15 with in excess of 120,000 journeys undertaken during the year ending 31/03/18. During discussion councillors expressed concern that whilst there had been improvements made to the weekday service (since 2011 increased from 26 to 40 per day) but this trend has not followed through to the Sunday service.

**AGREED**

**Proposed by Cllr Dillon, seconded by Cllr Rodgers**

That the council write to East Midlands Trains to ask that the train service be improved, with extra stops made at North Hykeham, as set out in the report proposals.

**Unanimous.**

## 12. CONDITION OF DITCH ON STATION ROAD

Item not discussed but added to inclusion on the next agenda.

## 13. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Events - Update; Christmas Event, Provision of bins – Update; Community Liaison Event - Update; Hykeham Station and Sunday Train Service; Condition of Ditch on Station Road.

## 14. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION

No items raised.

The meeting closed at: 20.25

NORTH HYKEHAM TOWN COUNCIL - COMMUNITY COMMITTEE				
DATE ACTION REQUESTED	ACTION LIST	By whom	By When	Completed
18/04/18	Attend an initial meeting with the local Police Beat Manager	Cllr Reynolds	Once Beat Mgr in post	
18/04/18	Cllr Reynolds to attend future panel meetings, when in place	Cllr Reynolds	Once in place	
18/04/18	Invite Police Beat Manager to a Community Committee meeting	Cllr Reynolds		
18/04/18	Contact a local supermarket to seek financial support for the purchase and also for the siting of new planters on their land.	Cllr Reynolds	Next Community meeting – 16/5/18	
06/06/18	Contact grant applicant (Hykeham Town football Club) for further info relating to how fits in with criterion – residents, location etc	Committee Clerk	Tel call June & reminder letter 1/8	
06/06/18	Provide photographic evidence of graffiti sited on structures belonging to utility companies	Cllr Reynolds	Review 10/07/18	
06/06/18	Then write to the utility companies requesting they take action to remove graffiti from their assets.	Clerk	Review 10/07/18	
06/06/18	Cllr to identify location for bin & clerk. Write to the property management company (Persimmon Homes) to request permission to site around the entrance to the estate e.g. Crusible Close locality.	Cllr Dillon Clerk	Review 10/07/18	
10/07/18	Contact North Kesteven District Council to investigate alternative funding opportunities – for an internal nativity event	Cllr Lee	Review 11/09/18	
10/07/18	Refer a request to the Finance & Policy Committee for release of additional funding of approx. £3000, to cover costs associated with delivering an internal nativity event.	Clerk	Review 11/09/18	
10/07/18	Liaise with 'Churches Together' to develop plans for delivery of a nativity event	Cllr Hargreaves	Review 11/09/18	
10/07/18	Provide contact details local organisations and groups to be invited to the event (email or post).	Cllr Hargreaves	By 01/08/18	
10/07/18	Arrange and invite local organisations to a	Clerk	Review	

	networking event at the Hykeham Community Hub – for Sat 13 October 18 – 2pm. (per list from Cllr Hargreaves)		11/09/18	
10/07/18	Write to East Midlands Trains to ask that the train service be improved, with extra stops made at North Hykeham, as set out in the report proposals.	Deputy Clerk	Review 11/09/18	Completed by SG
10/07/18	Undertake site visit. Enquire with LCC to identify potential options and for permission for siting of a bin, near to the bus stop on Moor Lane (Crossroads area)	Cllr Lee Clerk	Review 11/09/18	
10/07/18	Undertake a site visit to Belton Park Drive visit identify location for replacement bin (resident request)	Clerk	Review 11/09/18	Replaced by NKDC(as authority responsible)

