



*'Committed to Improving the Quality of Life in North Hykeham'*

## North Hykeham Town Council

Acting Town Clerk: Mrs S E Green

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22<sup>nd</sup> December 2017

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Council Chamber, Civic Offices, Fen Lane, North Hykeham on Thursday, 4<sup>th</sup> January 2018 at 7.00pm.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

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### AGENDA

1. Acceptance of Apologies for absence
2. Declaration of Members' Interests in any Item
3. Approval of Estates & Operations Committee Minutes dated 7<sup>th</sup> December 2017 (see attached)
4. Any comments and questions on updated Service Staff Priority List(to follow)
5. Members Reports on Areas of Responsibility
6. Correspondence and Clerk's Items
7. Vehicle leasing update
8. Entrance to Civic Offices Update
9. New Chairs for Council Chamber Update
10. Hykeham Community Hub – Building and Site Services Provisions
11. S106 monies update and balances
12. Purchase of 3 x signs @ £227 for Community Hub and Chapel Fields
13. Further information on Parish Grass Cutting Agreements with Lincs County Council
14. Items for inclusion on next agenda & date of compilation of next agenda

Office Opening Hours : Monday to Thursday 09.00-15.30  
Fridays 09.00-15.00