



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Acting Town Clerk: Mrs S E Green

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22nd September 2017

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Council Chamber, Civic Offices, Fen Lane, North Hykeham on Thursday, 5th October 2017 at 7.00pm.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence
2. Declaration of Members' Interests in any Item
3. Approval of Estates & Operations Committee Minutes dated 7th September 2017 (see attached)
4. Any comments and questions on updated Service Staff Priority List which included Outcomes and Actions required from Rospa Inspection 2017(see attached) – Deputy Services Supervisor to attend
5. Quotations for tree works to be carried out on Village Green & St Aiden's Park as recommended by Services Supervisor(to follow)
6. Quotations for provision of double gate for vehicular access for events etc at Village Green(to follow)
7. Provision of compound/storage area adjacent to garage
8. Vehicle leasing update
9. Members Reports on Areas of Responsibility
10. Entrance to Civic Offices
11. Update on new chairs for Council Chamber
12. Hykeham Community Hub – Buildings Maintenance
13. Hykeham Community Hub – Building and Site Services Provisions – to include signage for Field/Hub(see attached - £226.90 per sign)
14. Chapel Fields following completion of perimeter fencing - update on Field/Pitches preparation by contractor
15. Report from Eon following Periodic Inspection of all Town Council owned Street Lighting Columns – Committee Clerk will report at meeting(see attached)
16. Items for inclusion on next agenda & date of compilation of next agenda

Office Opening Hours : Monday to Thursday 09.00-15.30
Fridays 09.00-15.00