



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs E Preece
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
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25th June 2018

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Meeting Room, Civic Offices, Fen Lane on Thursday 5th July 2018 at **19.00** at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

Mrs E Preece
Town Clerk to the Council

AGENDA

1. Acceptance of apologies for absence and reasons given
2. Receipt of any declaration of Members' interests under the Localism Act 2011
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter
3. Notes of the committee meeting held on 23rd May 2018 be approved as a true record of minutes (see attached)
4. Comments and questions on Service Staff Reports which will include a report on the condition of the Skatepark and recommendations of any work that is required
5. Reporting by Members of any Issues on open spaces
6. Dates for tours of Open Spaces and Premises
7. Correspondence and Clerk's items – to include update on current condition of allotments and purchase of rotavator
8. Committee Income & Expenditure review (see attached)
9. Community Hub Issues – gravel around perimeter
10. Public Conveniences Review
11. Items for inclusion on the next agenda
12. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972** as required**
13. Closed Session Notes of the committee meeting held on 23rd May 2018 to be approved as a true record of minutes (see attached)

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00