



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs E Preece

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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Dear Councillor

Your presence is requested at a meeting of the Finance & Policy Committee to be held in the Committee Room, Civic Offices, Fen Lane on Thursday, 8th February 2018 at **19.00**.

Yours faithfully

Mrs E Preece
Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence and reasons given
2. Declarations of Interest in accordance with Localism Act 2011
3. Approval of Committee minutes dated 11th January 2018 (see attached)
4. Town Clerks Items
5. Accounts – I&E
6. CCTV and Entrance at Civic Offices Upgrade
7. Section 137 Spending Policy and Review - ongoing
8. Councillors and Mayoral Expenses Review and Policy – ongoing
9. Standing Orders Review of Committee Responsibilities
10. Referred by Planning Committee to Finance & Policy Committee – recommendation to Town Council that the relevant Standing Orders of South Hykeham Parish Council be adopted by North Hykeham Town Council for the Hykeham Planning Committee
11. Membership of Business Sub Committee
12. Publication of Unapproved Minutes - Agreement for meeting notes to be published before going back to the relevant committee for approval should be referred back to Finance and Policy Committee for consideration.
13. Committee Minutes format – to review and discuss template for minutes.
14. Event Charity Money 2016
15. **To resolve on whether the council will move into closed session in accordance with the public bodies (admission for meetings) act 1960 as amended by section 100 of the local government act 1972 for the following personnel matter**
16. Personnel Matter

Office Opening Hours : Monday to Thursday 09.00-15.30
Fridays 09.00-15.00