



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Acting Town Clerk: Mrs S Green

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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15th November 2017

Dear Councillor

Your presence is requested at a meeting of the Finance & Policy Committee to be held in the Council Chamber, Civic Offices, Fen Lane on Thursday, 23rd November 2017 at 19.00.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence and reasons given
2. Declarations of Interest in accordance with Localism Act 2011
3. Approval of committee minutes dated 28th September 2017 (see attached)
4. Accounts – I&E
5. Business Sub Committee Minutes dated 26th October 2017(see attached)
6. Ratification of Premises & Facilities Hire charges (Business Sub Committee 5/9/17 refers)
7. Recommendation to Town Council of revised lettings policy(see attached)
8. Vacancies on Personnel Sub Committee
9. Purchase of IT equipment
10. Recommendation from Business Sub Committee “ To approve £18000 current Community Hub commissioning spend to Finance & Policy Committee with an additional £3000 subject to any underspend on the Hub project budget.”
11. Ratification of Citizens Advice Bureau Invoice for correct amount of £3640 as per TC5/17 Item 8
12. Recommendation from the Business Sub Committee “To Finance & Policy Committee to propose to Town Council that a Statutory Scrutiny Committee be formed, comprising of a maximum of 5 Members, current Committee Chairman exempt from serving.”
13. Recommendation from Community Committee “To Finance & Policy a virement of £1340 be made from the 2017/18 Events budget to Section 137 budget to facilitate a grant for the Nativity 2017”
14. Recommendation from Community Committee “To request to Finance & Policy Committee that for Health & Safety, £9770 be spent from Town Council reserves on urgent street lighting works as recommended by Eon.”

Office Opening Hours : Monday to Thursday 09.00-15.30

Fridays 09.00-15.00

15. Recommendation from Estates & Operations Committee “To Finance & Policy to purchase 20 black chairs suitable for meetings for the Council Chamber @ £200, total cost of £4000.
16. Consideration of Precept
17. **To resolve on whether the council will move into closed session in accordance with the public bodies (admission for meetings) act 1960 as amended by section 100 of the local government act 1972 for the following personnel matter**
18. Personnel Matters – Town Clerk appointment