



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Acting Town Clerk: Mrs S E Green

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

Tel: (01522) 681537

Email: ActingTownClerk@northhykehamtowncouncil.gov.uk

Website: www.northhykehamtowncouncil.gov.uk

"Committed to Improving the Quality of Life in North Hykeham"

31 August 2017

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Council Chamber, Civic Offices, Fen Lane, North Hykeham on Thursday, 7th September 2017 at 7.00pm.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence
2. Declaration of Members' Interests in any Item
3. Approval of Estates & Operations Committee Minutes dated 19th July 2017 (see attached)
4. Any comments and questions on updated Service Staff Priority List (to follow) – Services Supervisor to attend
5. Members Reports on Areas of Responsibility
6. Update on current state of allotments – Councillor Rodgers
7. Provision of Compound/Wash Station at Civic Offices
8. Vehicle Leasing Update(to follow)
9. Grasscutting – Councillor S Roe
10. Entrance to Civic Offices
11. Update on new chairs for Council Chamber
12. Hykeham Community Hub – Buildings Maintenance
13. Hykeham Community Hub – Building and Site Services Provisions – to include signage for Field/Hub
14. Items for inclusion on next agenda & date of compilation of next agenda

Office Opening Hours : Monday to Thursday 09.00-15.30
Fridays 09.00-15.00