

THE MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLANNING COMMITTEE HELD ON WEDNESDAY 7TH MARCH 2018 AT 7.00PM IN THE CIVIC OFFICES ON FEN LANE

Present: Councillor R Little (Chairman)
Councillors: J Charters B Jackling P Johnson(sub for K Sampson)
P Driffill Mrs P Whittaker

Mrs S Green – Committee Clerk(NHTC)
Mrs C Wilkinson – Parish Clerk(SHPC)

1. ACCEPTANCE OF APOLOGIES FOR ABSENCE

Councillor Sampson(work commitments).

AGREED **Proposed by Councillor Little, seconded by Councillor Jackling**
To accept the apologies of the Member listed above and reason given.
Unanimous

2. DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTEREST

None declared.

3. APPROVAL OF MINUTES DATED 18TH OCTOBER 2017

As it is still not possible to approve the minutes of 16.3.17 and 29.3.17 at this meeting, they will be placed on the next agenda for approval.

AGREED **Proposed by Councillor Charters, seconded by Councillor Little**
The minutes of 18th October 2017, as presented, be accepted as a true record.
Unanimous of those present on 18th October 2017

4. RATIFICATION OF HYKEHAM NEIGHBOURHOOD PLAN EXAMINERS

All Members had received copies of CV's of 4 potential examiners for the Hykeham Neighbourhood Plan. South Hykeham Parish Council Committee Members, following advice received from NKDC, had sought feedback from all their Members. The Chairman of North Hykeham Town Council had sought advice from Globe Planning Consultants and other experts. As the preferred candidate of the Committee Members from SHPC was Tony Burton and the preferred candidate from NHTC was Liz Beth a vote was taken and it was

AGREED **Proposed by Councillor Little, seconded by Councillor Charters**
That subject to their availability the Neighbourhood Planning Committee put forward Liz Beth as their first choice of examiner and Tony Burton as their second choice of examiner.
4 for: 2 against

The Chairman advised that the examination process takes approximately 6-9 weeks, so referendum is anticipated to take place September/October. The Chairman also updated Members on consultation comments received, 12 independent comments in total.

5. BUDGET UPDATE

All Members had received a copy of the up to date I&E Report for 2017/2018 and it was noted that the budget had now been fully spent. The North Hykeham Town Council portion of the budget for 2018/2019 is £4000, the South Hykeham portion is not known at this point.

6. MARKETING CAMPAIGN

A marketing campaign was discussed, as it was felt that a leaflet and press release could be distributed prior to the referendum and the preferred method would be by production of the leaflet through an external company and distribution via Royal Mail and inclusion in the Hykeham Gazette and Witham Herald.

7. DATE OF NEXT MEETING

Will be held on 26th March 2018 at 19.00

The meeting closed at 20.30