

**MINUTES OF THE MEETING OF THE COMMUNITY COMMITTEE
HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES ON
TUESDAY 27 February 2018 AT 7:00PM**

Present: Councillor F W Lee (Chairman)

Councillors: D Hargreaves; M Reynolds; B Jackling; Mrs J Phillips; N Dillon;

In Attendance: Clerk to the Committee: Mrs D Locker

The meeting opened at 19:00.

1. ACCEPTANCE OF APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillors: B Sellars, C Briggs

Proposed by Cllr Mrs Phillips, seconded by Cllr Jackling

AGREED

To accept apologies for absence received and the reasons given.

Unanimous

At 19.03 - It was

Proposed by Cllr Reynolds, seconded by Cllr Jackling

AGREED

To suspend Standing Orders in order to seek further guidance associated with Declaration of Members' interests.

Unanimous

At 19.05

Councillor Dillon entered the Council Chamber

At 19.17 - It was

Proposed by Cllr Reynolds, seconded by Cllr Jackling

To reopen the meeting

Unanimous

2. TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011

None received at this point.

3. NOTES OF THE COMMUNITY MEETING HELD ON 16 JANUARY 2018 TO BE APPROVED AS MINUTES

AGREED

Proposed by Cllr Jackling, seconded by Cllr Reynolds

The minutes dated 16 January 2018 be approved as a true record

Unanimous – by those who had attended that meeting

4. CORRESPONDENCE/CLERKS ITEMS

a) Erection of steel bars rear of bus shelter Lincoln Rd (Com 6/17 item 4 refers)

The Clerk advised Committee that letters had been sent to 13 separate contractors requesting a quotation for erection of protective barriers to the rear of the bus shelter at Lincoln Rd, as requested by Committee on 16 January 2018. Each letter outlined: the closing date (1 March 2018) for submission of quotations, an outline specification of the works required and associated conditions set out by Lincolnshire County Council for contractors undertaking such works to the highway/footpath.

AGREED

Proposed by Cllr Jackling, seconded by Cllr Mrs Phillips

To defer this item to the next meeting to consider all quotations received

Unanimous

ACTION

Clerk to collate quotations received for consideration at the next meeting of the Community Committee

4. b) Signage, bin & barrier provision (Mill Ward) update (Com6/17 item 5 refers)

The Clerk advised Committee that a member of the LCC Highways team had confirmed that the public footpath connecting Hebden Moor Way and Livia Avenue has been adopted by LCC, an order has already been placed with their contractor to erect 'no cycling' signs along this footpath and although subject to submission of a formal written request it is likely that permission would be granted for the erection of a co-mingled bin, by the Town Council, onto an LCC owned post. Additionally, LCC advised that they are unlikely to provide funding for the erection of barrier to help slow cyclists and prevent horses being ridden along the footpath and suggested that the Town Council could consider undertaking this work at their own cost – subject to written approval from LCC. Enquires have also been made with North Kesteven District Council who confirmed they will empty a bin, if erected along this footpath, subject to it being located in close proximity to the traffic highway. NKDC to notify the council of their preferred location(s) for erection of co-mingled bin.

AGREED

Proposed by Cllr Dillon, seconded by Cllr Jackling

To defer this item to the next meeting of the Community Committee to consider further feedback from NKDC.

Unanimous

4. c) Cost of speed indicator device (Com 6/17 item 6 refers)

The Clerk advised that following initial enquiries, currently the cost of purchasing a speed indicator device (SID) is approximately £2,600 + VAT plus a survey fee of £40. Guidance suggests that the devices battery would need to be recharged every few weeks and the device should be moved regularly. Consequently if a SID was purchased then a number of additional mounting brackets would also need purchasing - with each costing approximately £57+ VAT. During discussion some concerns were expressed about the cost associated with purchasing a SID.

AGREED

Proposed by Cllr Lee, seconded by Cllr Dillon

Councillors to investigate potential sites to locate a speed indicator device and to bring ideas back for consideration at the next Community meeting

For - 5, Against - 0, Abstentions - 1

ACTION

Councillors to consider and report back potential locations for a SID

5. COMMITTEE BUDGET REPORT

No issues raised.

6. MEETING WITH THE POLICE – 25 JANUARY 2018 – UPDATE

A copy of the meeting notes had been circulated, prior to the meeting. Cllr Reynolds advised that he had met with the Police, the main purpose being to demonstrate that NHTC were taking feedback received by residents on board and were working with partners to try to resolve issues raised. During discussion it was acknowledged that the Police had limited resources available to send representation to Council meetings on a regular basis. Councillors also discussed the merits of the Council being represented at local Police Panel Meetings.

AGREED

Proposed by Cllr Reynolds, seconded by Cllr Dillon

That Cllr Reynolds make arrangements to attend an initial meeting with the local Police Beat Manager, when in post; for Cllr Reynolds to attend future panel meetings; for the Council to invite the Police Beat Manager to a future meeting of the Community Committee.

Unanimous

ACTION

Cllr Reynolds to make arrangements to meet with Police Beat Manager.

7. GRAFFITI

Councillors discussed that there continues to be incidences of graffiti evident, particularly on bus shelters.

Proposed by Cllr Dillon and seconded by Cllr Reynolds

AGREED

There be a recommendation to the Estates & Operations Committee for the council's staff to inspect all of the Towns bus shelters and to take steps to remove graffiti.

Unanimous.

8. INTRODUCTION OF LOCAL COUNCILLOR SURGERIES AT HYKEHAM COMMUNITY HUB – (ITEM 14 TOWN COUNCIL – 30 NOVEMBER 2017 REFERS)

Whilst in support of the recommendation to introduce local surgeries, during discussion, some concern was expressed that they should not be used as an opportunity for Councillors to promote their own political party interests.

Proposed by Cllr Lee and seconded by Cllr Jackling

AGREED

The Committee support the introduction of Local Councillor Surgeries provided that Councillors record their attendance, with the Town Council office, in advance.

Unanimous.

9. HYKEHAM IN BLOOM UPDATE

Cllr Reynolds provided an update and confirmed that planting up of the displays will commence during May 2018.

10. EVENTS CHARITIES 2017

Councillors were advised that the total charity donations received at the 2017 events was £683.48 and that charitable or non-profitable recipients needed to be agreed, otherwise these monies would likely be transferred into Town Council reserves. Cllr Dillon proposed that the money be donated to the Hykeham Day Centre. Cllr Reynolds proposed the monies be split equally between Hykeham Day Centre and Butterflies.

Cllr Lee and Cllr Mrs Phillips advised Committee that they both have links with the Hykeham Day Centre and each declared an interest for both proposals put forward. Cllr Hargreaves advised he has links with Butterflies and subsequently declared an interest in respect of the second proposal put forward. The second proposal received was put forward for vote initially.

Proposal 1

Proposed by Cllr Reynolds – not seconded

To donate the amount of £683 equally between Hykeham Day Centre and Butterflies

For - 1; Against - 2; Abstentions - 3

Proposal Not supported

Proposal 2

Proposed by Cllr Dillon and seconded by Cllr Jackling

To donate the full amount of £683.48 to Hykeham Day Centre

For 2; Against 2; Abstentions 4

No majority - Proposal Not supported

Cllr Jackling left the meeting at 20.35

11. EASTER EVENT

The Clerk advised that since the last meeting it had been agreed with the contractor, to postpone commencement of the groundworks e.g. levelling and seeding until after the 2 April 2018. This would allow for the Easter event to be held on the Hub field, on Easter Monday, 2 April 2018, from 2pm to 5pm. The Clerk advised that the Hub facilities would not be available for use as they do not support the number of potential attendees.

During discussion some Councillors voiced their disappointment that the Hub would not be opened up for use during this event and that Portaloo toileting facilities would need to be hired. Councillors subsequently requested that staff publicise the event, contact and make arrangements with a range of interested stall holders. Cllr Hargreaves advised that members of the Alive Church will also be on hand to provide activities to support this event and will liaise with the Town Council office in this respect.

Proposed by Cllr Lee and seconded by Cllr Philips

AGREED

To hold the Easter event on the Hykeham Community Hub field, on Easter Monday (2pm – 5pm) and to hire 2 external toilets, arrange food and activity stalls, subject to staff availability.

Unanimous

12. HUB OPENING

During discussion Councillors suggested this item be deferred to a future meeting

Proposed by Cllr Reynolds and seconded by Cllr Mrs Phillips

AGREED

To defer this item to a future meeting.

Unanimous

13. EVENTS UPDATE

During discussion, a Councillor requested consideration for the internal summer event dates to be moved to the third Sunday (from the second) of the month and for a fifth event to be held in October, subject to council funding being available.

Proposed by Cllr Lee and seconded by Cllr Dillon

AGREED

That the Council hold 5 summer events, subject to funding being available and agreement for the event dates to be moved to an alternative Sunday during the month, in principle.

Unanimous

14. COMMUNITY LIAISON

Cllr Hargreaves advised that the community group information has been circulated and the next step is to identify a suitable date to hold a community liaison event.

Proposed by Cllr Reynolds and seconded by Cllr Mrs Phillips

AGREED

That Councillor Hargreaves liaise with other organisations to identify a suitable date(s) to hold a community liaison event for consideration at the next meeting.

Unanimous

ACTION

Cllr Hargreaves to liaise with partner organisations to identify a suitable date and to update Committee at a future meeting.

15. ITEMS TO BE INCLUDED ON THE NEXT AGENDA

The meeting closed at 20.55