

THE MINUTES OF THE MEETING OF THE ESTATES & OPERATIONS COMMITTEE HELD ON THURSDAY, 4TH JANUARY 2018, AT 7.00P.M. IN THE CIVIC OFFICES, FEN LANE

Present: Vice Chairman Councillor Mrs J Philips
Councillors: F W Lee M Rodgers S Roe
L Thompson (substituted for Councillor P Roe)

Also attending:

Mrs S E Green – Committee Clerk
C Lewis – Services Supervisor
One member of the public

1. ACCEPTANCE OF APOLOGIES FOR ABSENCE

Councillor P Roe and Councillor Briggs.

Proposed by Councillor Mrs Philips, seconded by Councillor S Roe

AGREED

To accept the apologies of the Councillors as listed above.
Unanimous

2. DECLARATION OF MEMBERS' INTEREST IN ANY ITEM

None at this point.

3. APPROVAL OF ESTATES & OPERATIONS COMMITTEE MINUTES DATED 9TH NOVEMBER 2017

AGREED

Proposed by Councillor S Roe, seconded by Councillor Lee
That the minutes of 9th November 2017, as presented, be accepted as a true record.
Unanimous of those present on 09.11.17

4. ANY COMMENTS AND QUESTIONS ON UPDATED SERVICE STAFF PRIORITY LIST

All Members had received a written report by the Services Supervisor prior to the meeting and were invited to ask questions or make comment. One Member asked if the refurbishment programme of the dog bins was continuing and was advised that St Aiden's Park and Witham Fields were scheduled next. Work planned for the next 3 months include painting of play equipment, resurfacing of the BMX track and servicing of the mowers. The Committee thanked the staff for the continuing high standard of the open spaces and cemetery.

5. MEMBERS REPORTS ON AREAS OF RESPONSIBILITY

Witham Fields: Councillor Lee reported. Due to the extremely wet weather the field and pitches are severely waterlogged, particularly the lower field. The skatepark looks good and is tidy, the benches have been repainted. The dyke will be cleared and the hawthorn cut back.

Memorial Field Play Park: Councillor Rodgers reported. Looks satisfactory.

Cemetery: Councillor Rodgers reported. Looks good.

Glebe Park: Councillor Mrs Phillips reported. Looks good for season.

6. CORRESPONDENCE AND CLERK’S ITEMS

a) The Committee Clerk put forward an idea to provide a bin store to screen the bags collected by the District Council Environmental operatives. An indicative cost had been provided but the Services Supervisor advised that the staff would provide costs for providing an in-house structure. Further information to be brought to the next meeting.

7. VEHICLE LEASING UPDATE

Proposed by Councillor S Roe, seconded by Councillor Mrs Phillips

AGREED

To enter a 5-year lease without the optional maintenance contract for a Ford Transit 350 L3 RWD 2.0 TDCi One Stop D Cab/Tipper (3 way) at a monthly cost of £337.98 with Vanarama.

Unanimous

8. ENTRANCE TO CIVIC OFFICES UPDATE

Following discussion Members agreed that this Item would be referred to Finance & Policy Committee for discussion. Further quotations would be sought from suitable companies.

9. NEW CHAIRS FOR COUNCIL CHAMBER

To be placed on next agenda.

10. HYKEHAM COMMUNITY HUB – BUILDING AND SITE SERVICES PROVISION

The provision of door hinges to stop finger entrapment would be investigated and costs obtained if suitable.

11. S 106 MONIES UPDATE AND BALANCES

Members were updated on current Section 106 agreements and balances remaining following earmarked and spent items.

12. PURCHASE OF 3 X SIGNS @ £227 FOR COMMUNITY HUB AND CHAPEL FIELDS

Proposed by Councillor S Roe, seconded by Councillor Mrs Phillips

AGREED

To purchase 3 open space signs as per design for other areas @ £227 for Chapel Fields and Hykeham Community Hub.

Unanimous

13. FURTHER INFORMATION ON PARISH GRASS CUTTING AGREEMENTS WITH Lincs COUNTY COUNCIL

Councillor S Roe advised that he would provide further information for the next meeting.

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Entrance to Civic Offices, new chairs for Council Chamber, further information on Parish Grass Cutting Agreements with Lincs County Council.

The meeting closed at 20.10