

THE MINUTES OF THE MEETING OF THE OPERATIONS & ESTATES COMMITTEE HELD ON THURSDAY, 5TH OCTOBER 2017, AT 7.00P.M. IN THE CIVIC OFFICES, FEN LANE

Present: Councillor Briggs
Councillors: F W Lee S Roe

Mrs S E Green – Committee Clerk
D Kellow – Deputy Services Supervisor

1. ACCEPTANCE OF APOLOGIES FOR ABSENCE

Councillor Rodgers(personal), Councillor Mrs Phillips(personal), Councillor Rigby(personal), Councillor P Roe(personal).

Proposed by Councillor Lee, seconded by Councillor S Roe

AGREED

To accept the apologies of those Councillors absent as listed and the reasons given.

Unanimous

2. DECLARATION OF MEMBERS' INTEREST IN ANY ITEM

None at this point.

3. APPROVAL OF ESTATES & OPERATIONS COMMITTEE MINUTES DATED 7TH SEPTEMBER 2017

Due to insufficient Members present, approval of Minutes dated 07.09.17 be deferred until the next Committee Meeting.

4. ANY COMMENTS AND QUESTIONS ON UPDATED SERVICE STAFF PRIORITY LIST WHICH INCLUDES OUTCOMES AND ACTIONS REQUIRED FROM ROSPA INSPECTION 2017

All Members present had received an updated priority list, which was duly noted.

5. QUOTATIONS FOR TREE WORKS TO BE CARRIED OUT ON VILLAGE GREEN & ST AIDEN'S PARK AS RECOMMENDED BY SERVICES SUPERVISOR

All Members had received a report compiled by the Services Supervisor detailing all his recommendations for current and future tree works. A quotation had been received for the above works and it was

AGREED

Proposed by Councillor Briggs, seconded by Councillor Lee

That following receipt of further quotations and clarification of discounted price for combined works from received quotation and subject to confirmation that no Preservation Orders apply the cost of works be funded by S106 monies (Lindum Mendip development).

Unanimous

6. QUOTATIONS FOR PROVISION OF DOUBLE GATES FOR VEHICULAR ACCESS FOR EVENTS ETC AT VILLAGE GREEN

Costs had been sought for provision of vehicular access gates for the Village Green. Currently sections of fencing are removed by staff to allow vehicles access for events on the Green which is not beneficial to the fencing. Due to the cost involved Members agreed that they would consider this project for inclusion in precept 18/19.

7. PROVISION OF COMPOUND/STORAGE AREA ADJACENT TO GARAGE

Members requested that the area be cleared prior to the next meeting, the area be measured for fencing costs and 3 quotations be brought to the next meeting for consideration.

8. VEHICLE LEASING UPDATE

Following receipt of 3 amended quotations Members

AGREED

Proposed by Councillor S Roe, seconded by Councillor Briggs
That the quotation for a Ford Transit 350L3 Rwd 2.0 Double Cab
Dropside at 36 mths x £360.95 be accepted from Vanarama.
Unanimous

9. MEMBERS REPORTS ON AREAS OF RESPONSIBILITY

Witham Fields: Councillor Lee reported. Nettles have been strimmed down and litter is being removed regularly from the skatepark.

Chapel Fields: Councillor S Roe reported. Perimeter fencing has been completed, Committee Clerk to report issues with corner fencing posts to contractor.

St Aiden’s Park: Following concerns regarding the responsible control of dogs on the park and antisocial behaviour the Committee reiterated the Committee Clerk’s that any incidences should be reported to the police.

10. ENTRANCE TO CIVIC OFFICES

Deferred until next meeting.

11. UPDATE ON NEW CHAIRS FOR COUNCIL CHAMBER

Deferred until next meeting.

12. HYKEHAM COMMUNITY HUB – BUILDINGS MAINTENANCE

All issues including internal breeze block walls, drainage and windows have been reported to the contractors who are dealing with the maintenance.

13. HYKEHAM COMMUNITY HUB – BUILDING AND SITE SERVICES PROVISIONS – TO INCLUDE SIGNAGE FOR FIELD/HUB

Signage to match existing on open spaces within the Town remains at £227 per sign. To be considered at precept.

14. CHAPEL FIELDS FOLLOWING COMPLETION OF PERIMETER FENCING – UPDATE ON FIELD/PITCHES PREPARATION OF CONTRACTOR

This matter will now be left in abeyance until the spring when the work can take place and whilst further information can be obtained regarding costings for additional area to be treated.

15. REPORT FROM EON FOLLOWING PERIODIC INSPECTION OF ALL TOWN COUNCIL OWNED STREET LIGHTING COLUMNS

All Members had received a copy of the report and costs from Eon for replacement of defective street lighting columns found during the inspection. Members wished to refer this Item to the Community Committee and Committee Clerk to clarify location of funding.

16. ITEMS FOR INCLUSION ON NEXT AGENDA

Entrance to Civic Offices, update on new chairs for Council Chamber, preliminary precept 18/19.
The meeting closed at 19.50