

THE MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE HELD ON THURSDAY 20TH JULY 2017 AT 19.00 IN THE CIVIC OFFICES, FEN LANE

Present: Councillor J Charters (Chairman)
Councillors: C Briggs W Lee R Little M Reynolds P Roe S Roe

Mrs S Green – Committee Clerk

1. ACCEPTANCE OF APOLOGIES FOR ABSENCE

Councillor Sahunta(personal), Councillor Spencer(personal) Councillor Rigby(personal), Councillor Sellars(personal), Councillor Dillon(personal).

Proposed by Councillor Little, seconded by Councillor Lee

AGREED To accept the apologies of absence of those listed above and the reasons given.
Unanimous

2. DECLARATION OF INTEREST

None at this point.

3. APPROVAL OF COMMITTEE MINUTES DATED 5TH JULY 2017

Proposed by Councillor Briggs, seconded by Councillor S Roe

AGREED That the minutes dated 5th July 2017 be approved as a true record.
Unanimous of those present at the meeting on 5th July 2017

4. ACCOLUNTS TO 30.6.17

All Members had received a copy of the Committee Income & Expenditure Report to 30.6.17. No questions.

5. DISCUSSION OF REQUEST FROM RESIDENT FOR RETURN OF FUNDS DONATED TO HYKEHAM COMMUNITY HUB

Members considered the request for the return of ring fenced funds raised towards furnishings for the Hykeham Community Hub.

Proposed by Councillor Briggs, seconded by Councillor Little

AGREED At this moment in time we are unable to return any money that was given to us for soft furnishings for the Hykeham Community Hub, which was subsequently ring fenced for that purposes.
6 for: 1 against

6. RATIFICATION AND VIREMENT FROM RESERVES FOR SOIL AND SPOIL REMOVAL FROM CHAPEL FIELDS

Proposed by Councillor Charters, seconded by Councillor S Roe

AGREED To ratify that the spoil and soil removal be carried out by Len Kirk Plant Hire at a cost of £4500.00 and that the funds be vired from reserves as an over expenditure item.
Unanimous

7. BANK ACCOUNT AUTHORISATION

Proposed by Councillor Charters, seconded by Councillor S Roe

AGREED

That approval be given to authorise change of mandates as required with Yorkshire Bank.

Unanimous

8. FORMATION OF STANDING ORDERS SUB COMMITTEE

Members were advised that the Sub Committee will deal with the review of the Standing Orders, Financial Regulations and all Policies currently held and new Policies as required.

Proposed by Councillor Charters, seconded by Councillor Reynolds

AGREED

The Standing Orders Sub Committee to consist of Councillors, Charters, Lee, Dillon and Reynolds. Inaugural meeting to take place in September.

Unanimous

9. BUSINESS SUB COMMITTEE UPDATE

Councillor S Roe updated Members on Items dealt with at the inaugural meeting of the Business Sub Committee. These included the terms of hiring of the Hykeham Community Hub by the Pre School and approval for these to be forwarded to the proprietor, ratification to allow an Arts NK performance to take place on Mill Park and proposals on how to market the Community Hub. These included an Open Evening and publicity through a professional leaflet containing the fees and terms of hiring. Current fees for all buildings and areas available for hire are to be forwarded to the Business Sub Committee Members for review and all omissions to the scale of fees will also be considered and the findings brought back to a further Sub Committee Meeting for a decision as a matter of priority and urgency.

10. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION FOR MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR THE FOLLOWING PERSONNEL & TENDER MATTERS

Proposed by Councillor Lee, seconded by Councillor S Roe

AGREED

To accept the entry into closed session

Unanimous

11. APPROVAL OF CLOSED SESSION COMMITTEE MINUTES DATED 5TH JULY 2017

The minutes of the above meeting were duly approved during Closed Session.

Personnel Sub Committee Meeting to take place on 24th July at 10.00, all Town Council Members be invited to attend.

Meeting closed at 20.15