



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Acting Town Clerk: Mrs S Green

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

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21st September 2017

Dear Councillor

Your presence is requested at a meeting of the Finance & Policy Committee to be held in the Council Chamber, Civic Offices, Fen Lane on Thursday, 28th September 2017 at 18.00.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence and reasons given
2. Declarations of Interest in accordance with Localism Act 2011
3. Approval of committee minutes dated 20th July 2017(see attached) and 24th August 2017(see attached)
4. Accounts
5. Ratification of decision on use of Supervisory Staff for Events
6. Events Policy Change – “3.3 EVENT ORGANISER “All internal events will be exclusively organised by one of the Council Clerks who will be responsible for the management of the event. An organiser will not be either service personnel operatives or an NHTC Councillor.”
7. To be changed to “All internal events will be exclusively organised by one of the Council Clerks. The event will be managed on the day(s) by Council Clerks or supervisory staff. An organiser or manager of the event will not be a NHTC Councillor.”
8. Business Sub Committee Minutes 2.8.17 and 5.9.17(see attached)
9. Appointment of additional members to Business Sub Committee
10. Library Transfer & Hub Commissioning Sub Committee Minutes 6.9.17, 13.9.17, 20.9.17 & 27.9.17(see attached) & ratification of costs incurred as required
11. Additional IT required for Civic Offices
12. Standing Orders & Financial Regulations Annual Review (to be adjourned until appointment of new Town Clerk)]
13. Section 106 Agreements – Proposals
14. Grant Thornton – Audit 2016/17
15. Adoption of draft Councillor Vacancy (Co-option) Policy – see attached
16. **To resolve on whether the council will move into closed session in accordance with the public bodies (admission for meetings) act 1960 as amended by section 100 of the local government act 1972 for the following personnel matter**
17. Town Clerk Interviews

Office Opening Hours : Monday to Thursday 09.00-15.30

Fridays 09.00-15.00