

**MINUTES OF THE EXTRA ORDINARY MEETING OF THE COMMUNITY COMMITTEE  
HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES ON  
WEDNESDAY 6 JUNE 2018 AT 19:00PM**

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**Present:**

Councillors: FW Lee; N Dillon; Mrs J Phillips; B Jackling; M Reynolds.

**In Attendance:** Clerk to the Committee: Mrs D Locker

The meeting opened at 19:06.

**1. ELECTION OF CHAIRMAN**

**Proposal 1 by Cllr Jackling, seconded by Cllr Mrs Phillips**  
That Cllr Lee be duly elected as Chairman.

**Proposal 2 by Cllr Reynolds, no seconder**  
That Cllr Dillon be duly elected as Chairman.

**AGREED**

**Proposal 2 was considered first and not carried**  
Cllr Lee be duly elected as Chairman.  
**For – 3, Abstentions - 2**

**2. ACCEPTANCE OF APOLOGIES FOR ABSENCE AND REASONS GIVEN**

Councillors S. Barker-Milan; K. Sampson; C. Briggs;

**AGREED**

**Proposed by Cllr Mrs Phillips, seconded by Cllr Jackling**  
To accept apologies for absence received and the reasons given.  
**Unanimous**

**3. RECEIPT OF ANY DECLARATION OF MEMBERS' INTERESTS UNDER THE LOCALISM ACT 2011**

None received at this point.

**4. ELECTION OF VICE-CHAIRMAN**

**AGREED**

**Proposed by Cllr Mrs Phillips seconded by Cllr Lee**  
That Cllr Dillon be duly elected as Vice-Chairman.  
**Unanimous**

**5. CORRESPONDENCE, CLERK ITEMS AND ACTIONS UPDATE**

**a) Speed Indicator update**

Following a request from a resident for the siting of a speed indicator device at Chapel Lane, which was considered at Committee on 3 April 2018, Councillors considered additional technical information and guidance, as requested, relating to the siting and installation of a speed indicator device. The Clerk confirmed that initial estimates suggest that the overall cost for provision of a device is currently approximately £3,000. During discussion Councillors confirmed that no provision had been made within the precept and currently there is no provision in the budget, to purchase such a device.

**AGREED**

**Proposed by Cllr Lee, seconded by Cllr Dillon**  
Committee approach the Finance & Policy Committee to seek additional financial resources to purchase a device for the Town.  
**For – 3; Against – 2.**

**b) Provision of bin to footpath Hebden Moor Way to Livia Avenue**

The Clerk advised that further inspections of the footpath had been undertaken by Town and District Council staff and on each occasion no evidence of litter or fouling was found. Additionally, no suitable location had been identified to install a floor mounted bin or for the provision of a post along the footpath route.

Committee was advised that a local resident had contacted the Council, recently, advising that they expressed strongly that the provision of a bin is an unnecessary expense and could actually attract litter and cause smells. The 'No horses' signage has also now been erected by the County Council contractors.

**Proposed by Cllr Dillon, seconded by Cllr Jackling**

**AGREED**

No further action required.

**For – 4; Against – 1**

**c) Graffiti update**

The Clerk advised that the ground staff had been able to source a new product which, when used, had successfully removed graffiti from some panels at the Councils bus shelters; although evidence of scratching still remains on some. Cllr Reynolds confirmed that graffiti remains on some utility boxes and this continues to be a concern.

**Proposed by Cllr Reynolds, seconded by Cllr Phillips**

**AGREED**

Cllr Reynolds will provide photographic evidence of graffiti sited on structures owned by utility companies. The Clerk to then write to the relevant utility companies requesting they take action to remove graffiti from their assets.

**Unanimous**

**d) Unmetered supply of electricity**

The Clerk confirmed that the Council has now signed up for a 2 year contract for the unmetered supply of electricity for street lighting in North Hykeham, as agreed by Committee on 18 April 2018.

**e) Provision of bin on Station Road (near to Phoenix Place)**

The Clerk advised that three residents had written independently to the Council requesting the installation of a combined bin at the Phoenix Place/ Station Road area, as currently there is no bin provision in the locality and they complain also of dog fouling. Committee considered a range of bin options along with the associated costs. The medium sized floor mounted bin was generally considered the preferred option but provision is dependent upon permission being granted from the landowner.

**Proposed by Cllr Lee, seconded by Cllr Dillon**

**AGREED**

Clerk to write to the property management company acting on behalf of Persimmon Home to request permission to site a bin at a suitable location around the entrance to the estate e.g. the Crucible Close locality.

**Unanimous**

**6. CEMETERY MANAGEMENT – PARKING ARRANGEMENTS & SIGNAGE**

The Clerk advised that this agenda item had already been considered by the Estates and Operations Committee on 23 May 2018 where it was agreed that South Hykeham Primary School will make arrangements to provide the signage with wording also agreed by that Committee. The signage will then be erected by the Town Council staff.

**7. COMMITTEE INCOME & EXPENDITURE REVIEW**

No issues raised.

**8. STREET LIGHTING – REPLACEMENT PROGRAMME**

Committee considered documentation received from the council's contractor setting out the street lighting replacement programme. The document included: works completed, works required and recommended timescales for replacement of old/defective columns identified during inspection of the council's columns and lanterns. Councillors expressed some concerns that the cost of urgent replacement work exceeds current budget provision and additional financial resources are required to complete works within given timescales.

**Proposal 1 by Cllr Dillon seconded by Cllr Jackling**

That responsibility for street lighting be transferred to the Estates and Operations Committee.

**Proposal 2 by Cllr Reynolds, seconded by Cllr Lee**

Committee request that Finance & Policy Committee release and transfer financial resources, from reserves to enable essential works to be undertaken, as identified, within the survey report.

**AGREED**

**Proposal 2 was considered first**

Committee request that Finance & Policy Committee release and transfer financial resources, from reserves, to enable the essential works to be completed, as identified in the survey report.

**For 4; Against 1**

**9. HYKEHAM IN BLOOM UPDATE**

Cllr Reynolds advised Committee that the council had entered the East Midlands in Bloom completion and containers were replanted, during May and feature some new plant varieties, this year. Competition judging generally takes place, early July and an article and photographs have already been submitted to the Hykeham Gazette to publicise this initiative. Cllr Reynolds confirmed that it may be helpful if local public houses got involved in the competition and recommended that committee agree to the purchase and presentation of a small thank you gift to a volunteer, of long standing, who has decided to step down, this year.

**AGREED**

**Proposed by Cllr Lee, seconded by Cllr Dillon**

That the Council purchase a small thank you gift (value approximately £10) for the volunteer retiring from Hykeham in Bloom.

**Unanimous**

**AGREED**

**Proposed by Cllr Reynolds, seconded by Cllr Dillon**

That Councillor Reynolds visit local public houses personally, with a an official letter sent from the Council, inviting one of them to get involved in the competition.

**Unanimous**

**10. HUB OPENING - UPDATE**

Councillors discussed that on 24 May 2018, Town Council agreed for the official opening event to be moved from 11am to 2pm as this would enable guests to have something to eat prior to the opening. The three quotations for the supply of an opening plaque, were discussed, a supplier was selected and agreement for an order to be placed. There was discussion about engaging a photographer to be in attendance for approximately 90 minutes to capture digital photography of the event and of Councillors and staff members, for use on the website.

**AGREED**

**Proposed by Cllr Dillon, seconded by Cllr Jackling**

That the Council finalise arrangements to hold the official opening of the Hykeham Community Hub at 2pm 25 July 2018, as directed.

**Unanimous**

**11. EVENTS UPDATE**

Cllr Reynolds advised that staff have set in place the necessary arrangements for the first in the series of Council Summer music events to be held later in June.

**12. COMMUNITY LIAISON**

No update available

**AGREED**

**Proposed by Cllr Dillon, seconded by Cllr Jackling**

To consider as an agenda item at the next Community meeting.

**Unanimous**

### **13. GRANT APPLICATIONS**

Committee considered the content of 5 grant applications submitted to date, having regard to the criterion set out in the new Grants Policy adopted at the meeting of the Town Council on 24 May 2018.

- a) Singing For Fun and Friendship – requesting £1000

**Proposed by Cllr Dillon seconded by Cllr Jackling**

**AGREED**

To provide a grant to the sum of £250 to Singing For Fun and Friendship.

**Unanimous**

- b) Memorial Hall (100 year anniversary remembrance event) – requesting £2000

**Proposed by Cllr Lee seconded by Cllr Jackling**

**AGREED**

To provide a grant to the sum of £2000 for the event and consideration be given for Town Councillors to attend the event.

**Unanimous**

- c) Lincoln and District Stroke Club – requesting £995

**Proposed by Cllr Jackling seconded by Cllr Lee**

**AGREED**

To provide a grant to the sum of £200 to the Lincoln and District Stroke Club.

**Unanimous**

- d) 1237 (North Hykeham) Air Training Squadron – requesting £240

**Proposed by Cllr Dillon seconded by Cllr Jackling**

**AGREED**

To provide a grant to the sum of £100 to 1237 (North Hykeham) Air Training Squadron.

**Unanimous**

- e) Hykeham Town Football Club – requested £550

**Proposed by Cllr Mrs Phillips, seconded by Cllr Reynolds**

**AGREED**

That the Clerk contact the applicant to seek further information and bring back to a future Community Committee, once available.

**Unanimous**

### **14. LCC COMMUNITY CHOIR PROJECT**

Item not considered as the Councillor providing the information was not in attendance.

**At 19.00 it was**

**Proposed by Cllr Lee, seconded by Cllr Jackling**

To suspend standing orders and continue the meeting for no more than 15 minutes to consider item 15 on the agenda.

**Unanimous**

### **15. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

Councillors requested the following new items to be added to the agenda for discussion at the next meeting of the Community Committee: Condition of the ditch (Station Rd/Lindum site); Hykeham Railway Sunday train service.

### **16. TO RESOLVE WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION**

No items raised.

**The meeting closed at: 21.07**