



North Hykeham Town Council
Town Clerk:
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
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HIRE PRICE LIST

Thank you for enquiring about hiring one of the North Hykeham Town Council facilities. Listed below are details about our range of facilities and associated hire costs. Reduced rates are available to registered charities, as below – please enquire for details.

Location	Type of Facility	Hire Cost
Hykeham Community Hub Valerian Place North Hykeham Lincoln LN6 9YW (N.B. No event will carry on beyond 23:00hrs) (N.B. discounts do not apply at the Hub)	<ul style="list-style-type: none"> • Half room (max capacity - 30) • Full room (max capacity - 100) Kitchen facilities are available.	<ul style="list-style-type: none"> • £15 per hour + VAT (min charge is £20+VAT) • £20 per hour + VAT (min charge is £25 +VAT) Plus - for room hire <ul style="list-style-type: none"> • £50 - £100 bond per hiring (if required). • Not yet available
Hykeham Community Hub Valerian Place North Hykeham Lincoln LN6 9YW	<ul style="list-style-type: none"> • Sports pitches Showering and changing facilities are available	Not yet available
Civic Offices Fen Lane North Hykeham Lincoln LN6 8UZ	<ul style="list-style-type: none"> • Council Chamber (max capacity – 80) • Meeting Room (max capacity – 8) Kitchen & IT facilities available	£20 per hour £10 per hour (30% discount registered charities)
Civic Offices Fen Lane North Hykeham Lincoln LN6 8UZ	<ul style="list-style-type: none"> • Sports Pitches Showering and changing facilities are available	Minimum of £60 per match – subject to availability
	<ul style="list-style-type: none"> • General Field Hire 	£500 per day for a main event
The Hykeham Green Lincoln Road North Hykeham LN6 8NH	<ul style="list-style-type: none"> • The Hykeham Green 	£150 per day (30% discount registered charities)
Please note - Any of the above charges may be amended at the discretion of the Council. Other charges may apply e.g. £10 for erection of an external inflatable, per day. Consideration may also be given for the hire of the Council's other outdoor spaces – minimum charge of £80 per day. Please enquire for further details.		

You can request a booking by completing, signing and returning the Council's 'Premises and Facilities Agreement Form', to the Civic Offices. Before doing so, please ensure that you have read and understand the terms and costs you are agreeing to as detailed on the form and in the 'Conditions of Hire'. An invoice, requesting payment will be sent to you, once your booking agreement is received, by the Council.

If you have any queries or would like to view the facilities please do not hesitate to contact the Council.

Yours Sincerely

Town Clerk