



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Acting Town Clerk: Mrs S E Green

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2nd November 2017

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Council Chamber, Civic Offices, Fen Lane, North Hykeham on Thursday, 9th November 2017 at 7.00pm.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence
2. Declaration of Members' Interests in any Item
3. Approval of Estates & Operations Committee Minutes dated 7th September 2017 and 5th October 2017 (see attached)
4. Any comments and questions on updated Service Staff Priority List(to follow)
5. Members Reports on Areas of Responsibility
6. Correspondence and Clerk's Items
 - a) Resignation of Committee Member
 - b) Complaint regarding Grange Park
7. Provision of compound/storage area adjacent to garage
8. Vehicle leasing update
9. Entrance to Civic Offices
10. New Chairs for Council Chamber
11. Hykeham Community Hub – Building and Site Services Provisions
 - a) Ratification of acceptance of Alarm Monitoring contract and Key holder service(see attached)
12. Ratification of acceptance of key holder service for Civic Offices(see attached)
13. Precept 18/19(please bring ideas and items for consideration)
 - a) Double gates for vehicular access for events on V Green
 - b) Signage for Field/Hub (£226.90 per sign)
14. Items for inclusion on next agenda & date of compilation of next agenda

Office Opening Hours : Monday to Thursday 09.00-15.30
Fridays 09.00-15.00