



North Hykeham Town Council

Town Clerk: Mrs T Broughton MILCM
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18th May 2017

Dear Councillor

Your presence is requested at a meeting of the Finance & Policy Committee to be held in the Council Chamber, Civic Offices, Fen Lane on Thursday 25th May 2017 at 19.00

Yours faithfully

Mrs T A Broughton
Clerk to the Council

AGENDA

1. Apologies for absence
2. Election of Vice Chairman
3. Declarations of Interest in accordance with Localism Act 2011
4. Chairman's Report
5. Approval of Committee Minutes dated 11th May 2017(see attached)
6. Accounts
 - a) 12 month Accounts 2016/17(to follow)
 - b) Finance Report on CC Hub – payments made to date on certificates and all other payments(to follow)
 - c) Bank Account balances per bank account and review of Banking arrangements(to follow)
7. Proposal to delegate the Hub Construction responsibility from F&P to the Planning Committee
8. Creation of Business Sub-Committee (to replace External Services Committee) & Appointment of Chairman of Business Committee
9. Formation of new Working Party to Review Standing Orders and Financial Regulations.
10. New IT Implementation
 - a) Update for File Server and email and cost report to date(to follow)
 - b) Laptop update and information re: other equipment – tablets, phones for email and information
 - c) Website progress to date and the private members.
11. Renewal of Insurance
12. Progress on proposal to change Agenda format to include decisions completed from last minutes and those outstanding to be carried forward in the next minutes.
13. Progress on proposal to change minutes format to include decision column with date and responsibility.
14. Discussion on recorded advice to Town Clerk for future Agenda items
15. Recommendation to adopt S106 Open Space at Foundry Site in North Hykeham (Persimmon)
16. **To resolve on whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972 for the following confidential Personnel items**
17. Update on Personnel matters