



'Committed to Improving the Quality of Life in North Hykeham'

# North Hykeham Town Council

Town Clerk: Mrs E Preece  
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ  
Tel: (01522) 681537  
Email: [Town Clerk@northhykehamtowncouncil.gov.uk](mailto:TownClerk@northhykehamtowncouncil.gov.uk)  
Website: [www.northhykehamtowncouncil.gov.uk](http://www.northhykehamtowncouncil.gov.uk)

12<sup>th</sup> May 2018

Dear Councillor

Your presence is requested at a meeting of the Finance & Policy Committee to be held in the Meeting Room, Civic Offices, Fen Lane on Thursday 17<sup>th</sup> May 2018 at **7.00pm** at which the under mentioned business will be transacted.

***Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.***

Yours faithfully

Mrs E Preece  
Town Clerk to the Council

---

## AGENDA

1. Acceptance of Apologies for absence and Reasons Given
2. Receipt of any Declaration of Members' Interests under the Localism Act 2011  
*Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter.*
3. Notes of the committee meeting held on 22<sup>nd</sup> March 2018 for your information (see attached)
4. Correspondence and Clerks items
5. Internal Audit Report (see attached)
6. Full financial 2017-2018 review (see attached)
7. Committee Income & Expenditure review (see attached)
8. Update and ratification from Business Sub Committee meeting (attached)
9. Update and ratification from Personnel Sub Committee meeting (attached)
10. Proposal for debit card (attached Debit Card Proposal and Council Debit Card Policy)
11. Review and sign of Draft Section 137 Spending Policy (attached Grants Policy and Grant Application Guide)
12. General Data Protection Regulation overview
13. List of outstanding policies (attached)
14. Cemetery complaint
15. **To resolve whether the Council will move into closed session in accordance with the**

Office Opening Hours: Monday to Thursday 09.00-15.30  
Friday 09.00-15.00

**Public Bodies (Admission to Meetings) Act 1960 as amended by section 100 of the local government act 1972 for the following personnel matter**

16. Personnel Matters