



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs E Preece
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4th May 2018

NOTICE IS HEREBY GIVEN

That the *ANNUAL TOWN COUNCIL MEETING* is to be held in the Council Chamber, Civic Offices, Fen Lane on Thursday 10th May 2018 at **7.00pm**

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes to hear public questions and comments

Yours faithfully

Mrs E Preece
Town Clerk to the Council

AGENDA

1. Election of Mayor and receipt of Declaration of Office
2. Acceptance of Apologies for absence and reasons given
3. Receipt of any Declaration of Members' Interests under the localism Act 2011
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter
4. Presentation of badges to the retiring Mayor
5. Election of Deputy Mayor and receipt of Declaration of Office
6. Notes of the following committee meetings to be approved as true records of minutes:
 - a) Community 8.17 – 03.04.18 (see attached)
 - b) Community 9.17 – 18.04.18 (see attached)
 - c) Estates & Operations 9.17 – 08.03.18 (see attached)
 - d) Finance & Policy 10.17 – 22.03.18 (see attached)
 - e) Planning – 14.17 – 13.02.18 (see attached)
 - f) Planning – 17.17 – 17.04.18 (see attached)
 - g) Planning – 18.17 – 01.05.18 (see attached)
 - h) Town Council 7.16 – 12.04.17 (see attached)
 - i) Town Council 8.17 – 05.04.18 (see attached)
7. Appointment of standing or statutory committees and members

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00

- a) Community Committee
 - b) Estates & Operations committee
 - c) Hykeham Planning Committee
 - d) Hykeham Neighbourhood Planning Committee
8. Appointment of the Finance & Policy committee and election of additional members, to include at least one member of each statutory committee (except the Mayor and Deputy Mayor who have an automatic place)
 9. To fill vacancies on outside bodies and confirm continuation of sub-committees and members
 10. Adoption of the Committee Minutes Format as trailed and approved by the F&P Committee and Planning Committee