

THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES ON THURSDAY 29TH JUNE 2017 AT 7.00P.M.

Present: R Little (Mayor)
Councillors: C Briggs N Dillon D Hargreaves
F W Lee Mrs J Phillips M Reynolds
E Rigby M Rodgers S Roe
B Sellars S Spencer

Clerks to the Committee: Mrs S Green & Mrs D Locker

Also attending: District Councillor Mike Clarke

Councillor Clarke stated he was pleased to attend the meeting and advised that residents of Cleveland Avenue and Hambleton Avenue had expressed concern to him about new development in that area. He also confirmed that he found it gratifying to see, during his tour of the district, new Council homes being built by the District Council via their in-house building company Lafford Homes.

Councillor S Roe advised members that he has completed his Highways training and provided feedback on a number of service areas as follows: The County Council (LCC) has to prioritise the highway works as current estimates suggest there is a £4.5m shortfall just to maintain highways to current standard and not sufficient funds to implement measures for dealing with 'blackspots'. Additionally, there is demand for provision of traffic calming and yellow lines, on estates and confirmed the southern bypass scheme is now referred to as the North Hykeham Relief Road.

Street light repairs are taking place and the reduced lighting measures will remain at present levels unless heavy pedestrian and traffic areas are identified when consideration will be given to provision of all night lighting. Grass will be cut twice a year. Public Rights of Way will get two cuts although the North Hykeham Bridleway is only cut following requests made by residents. The Boundary Lane and Mushroom Farm planning application will also be considered on 3 July 2017 by LCC Planning Committee. Objections received relate largely to amended conditions to include a significant increase in vehicle movements and the holding and transfer of hazardous waste. Objections have been made by local residents, the Town Council and South Hykeham Parish Council has nominated a Councillor to provide representation to LCC Planning Committee.

1. CHAIRMAN'S ANNOUNCEMENTS

The Chair confirmed that the 'Discover NK' day will be held at Whisby Nature Park on 17 July 2017 – 7pm to 10pm and as part of his Mayoral role has already undertaken a number of visits to local primary schools.

2. ACCEPTANCE OF APOLOGIES FOR ABSENCE AND REASONS GIVEN

Councillor Charters (personal), Councillor Jackling (personal), Cllr P Roe (personal), Councillor Sahunta (personal).

**Proposed by Councillor Mrs Phillips,
Seconded by Councillor Rigby**

**RESOLVED Apologies to be accepted
Unanimous**

3. **TO RECEIVE ANY DECLARATIONS OF INTEREST**

None received.

4. **NOTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON 11 MAY 2017 TO BE APPROVED AS MINUTES**

Proposed by Councillor Little

Seconded by Councillor Spencer

RESOLVED The minutes of the Annual Town Council meeting dated 11 May 2017 be accepted as a true record.

Unanimous of those present at the meeting on 11 May 2017

5. **CLERKS REPORTS ON MATTERS OUTSTANDING – TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL IN RELATION TO RECENT COMMITTEE MEETINGS**

The Deputy Clerk advised Members that the conversion to part night operating of the Town Council owned stock of street lights is now taking place, E.On are also undertaking the mandatory inspection of all columns. Once conversion is completed new MPAN's will be issued to reflect the changes in consumption and energy savings will be made.

6. **TO NOTE RESIGNATION OF PAUL CRAWLEY FROM NORTH HYKEHAM TOWN COUNCIL**

The resignation of Paul Crawley was duly noted. A letter has already been sent from the Council thanking him for his excellent service on the Council and with particular reference to his contribution in development of the Neighbourhood Plan.

7. **RATIFICATION OF RENEWAL OF ANNUAL TOWN COUNCIL INSURANCE POLICY AT A COST OF £7,762.72 WITH ZURICH**

Proposed by Councillor S Roe, seconded by Councillor Lee

RESOLVED To ratify the renewal of the Annual Town Council Insurance Policy at a cost of £7,752.72 with Zurich.

Unanimous

8. **NEIGHBOURHOOD PLAN COMMITTEE MEMBERSHIP**

Councillor Little advised that the Neighbourhood plan is in progress, with the next steps being to complete the required documentation to send to NKDC, then followed by a consultation report by NKDC and an a Planning Inspector report. He also requested nominations to this Committee, following resignation received by Paul Crawley (from Council) and the stepping down by Councillor Reynolds from this committee. Councillor Little expressed the possibility of himself serving on the Neighbourhood Planning Committee if no volunteers were forthcoming.

Proposed by Councillor Spencer,

Seconded by Councillor Reynolds.

RESOLVED Councillor Little to serve on the Neighbourhood Plan Committee
11 for and 1 abstention received by Councillor Little

9. **BUSINESS SUB COMMITTEE MEMBERSHIP**

Councillor S Roe, advised that this is a new committee in its own right with a remit to investigate business areas e.g. to review letting fees, bring in additional funding and revenue, and identify opportunities to reduce future precept rises and also requested

nominations. Councillor Rigby and Councillor Little were nominated and membership will be ratified by the Finance and Policy Committee.

10. TO FILL VACANCY ON PERSONNEL SUB COMMITTEE

Members were advised of one vacancy on this sub-committee following the resignation of Councillor Rodgers. Councillor Dillon expressed an interest in serving this committee. Nominations will be forwarded to the Finance and Policy Committee meeting to be held on 5 July 2017.

11. PERMISSION TO SUBMIT A CLAIM TO SMALL CLAIMS COURT FOR UNPAID ACCOUNT

The Deputy Clerk sought permission to submit claims for unpaid accounts, using the small claims procedure, should the need arise.

Proposed by Councillor S Roe

Seconded by Councillor Lee

Resolved

To give permission, if required.

11 for and 1 abstention

12. FUTURE OF LIBRARY PROVISION

Members were reminded that Lincolnshire County Council had awarded a grant of £90,000 towards provision of the Hykeham Community hub for delivery of a library service for a minimum of 6 hours per week over 50 weeks per year. There was some discussion amongst members about the potential merits and difficulties that could arise if the library service is delivered from both the Town Council Offices and Hykeham Community Hub. The Deputy Clerk confirmed that a representative from LCC would be visiting the Hykeham Community Hub to discuss library arrangements in the near future. Councillor Lee confirmed that the existing service is delivered by a group of dedicated volunteers and they are happy to continue running the library service at new premises. Further discussions will be held at the next Communities and Services Committee.

13. TO RESOLVE ON WHETHER THE COUNCIL WILL MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 AS AMENDED BY SECTION 100 OF THE LOCAL GOVERNMENT ACT 1972 FOR THE FOLLOWING CONFIDENTIAL STAFFING ITEMS

Proposed by Councillor Little

Seconded by Councillor Spencer

RESOLVED

To enter into Closed Session.

Unanimous

14. NOTES OF THE EXTRAORDINARY TOWN COUNCIL MEETING HELD ON 25TH MAY 2017 TO BE APPROVED AS MINUTES

Proposed by Councillor S Roe

Seconded by Councillor Spencer

RESOLVED

The minutes of the Extraordinary Town Council meeting dated 25 May 2017 be accepted as a true record.

Unanimous - by those present at the meeting on 25th May 2017

The Meeting Closed at 19:40