



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Acting Town Clerk: Mrs S E Green

Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ

Tel: (01522) 681537

Email: ActingTownClerk@northhykehamtowncouncil.gov.uk

Website: www.northhykehamtowncouncil.gov.uk

"Committed to Improving the Quality of Life in North Hykeham"

22nd November 2017

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Council Chamber, Civic Offices, Fen Lane, North Hykeham on Thursday, 7th December 2017 at 7.00pm.

Yours faithfully

Mrs S Green

Acting Town Clerk to the Council

AGENDA

1. Acceptance of Apologies for absence
2. Declaration of Members' Interests in any Item
3. Approval of Estates & Operations Committee Minutes dated 9th November 2017 (see attached)
4. Any comments and questions on updated Service Staff Priority List(to follow)
5. Members Reports on Areas of Responsibility
6. Correspondence and Clerk's Items
7. Provision of compound/storage area adjacent to garage
8. Vehicle leasing update
9. Entrance to Civic Offices Update
10. New Chairs for Council Chamber Update
11. Hykeham Community Hub – Building and Site Services Provisions
12. Ratification of urgent purchase of 2 x Strimmers @ £555
13. Village Green Toilets
14. Precept 18/19
15. Items for inclusion on next agenda & date of compilation of next agenda

Office Opening Hours : Monday to Thursday 09.00-15.30
Fridays 09.00-15.00