



'Committed to Improving the Quality of Life in North Hykeham'

North Hykeham Town Council

Town Clerk: Mrs E Preece
Civic Offices, Fen Lane, North Hykeham, Lincoln LN6 8UZ
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17th May 2018

Dear Councillor

Your presence is requested at a meeting of the Estates & Operations Committee to be held in the Meeting Room, Civic Offices, Fen Lane on Wednesday 23rd May 2018 at **7.00pm** at which the under mentioned business will be transacted.

Prior to the commencement of the meeting a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council.

Yours faithfully

Mrs E Preece
Town Clerk to the Council

AGENDA

1. Election of Chairman
2. Acceptance of apologies for absence and reasons given
3. Receipt of any declaration of Members' interests under the Localism Act 2011
Members are hereby reminded that, under the provisions of sections 26-34 and Schedule 4 of the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent. A member with a disclosable pecuniary interest in any matter must withdraw from the room or chamber where a meeting is being held whenever it becomes apparent that the matter is being considered at that meeting, unless he/she has obtained a dispensation from the council; and not seek improperly to influence a decision about that matter
4. Election of Vice-Chairman
5. Comments and questions on Service Staff Reports (to follow) including Risk Assessment, Identification and Recommendation Tree Report Proforma (Services Supervisor)
6. Members reports on areas of responsibility
7. Dates for tours of Open Spaces and Premises
8. Correspondence and Clerk's items – to include update on conditions of allotments and details of S106 Agreement for maintenance of Poppyfields
9. Committee Income & Expenditure review (see attached)
10. Quotations for Health & Safety upgrade to showers due to recent report
11. Options for purchase of replacement spare swing seat at Mill Park
12. Cemetery
 - a) Ratification of refund of purchase of 3 Double Burial Plots no longer required
 - b) Drainage issues and suggested solutions and extension of tarmac path
 - c) Costs for plinths for burial plots
 - d) Issues with parking by non-cemetery visitors and suggested signage by South Hykeham School
13. Public Conveniences Review

Office Opening Hours: Monday to Thursday 09.00-15.30
Friday 09.00-15.00

14. Hykeham Community Hub Matters – including request by hirer to store tables
15. Complaint regarding issue on St Aiden's Park
16. Chapel Fields additional perimeter fencing
17. Items for inclusion on the next agenda
18. **To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100 of the Local Government Act 1972** for the following Item**
19. Public Open Space Issue